

## Coles', Moorpool & The Eyre St Thomas Day Charity Minutes

Minutes of the meeting of Rampton Parish Council acting as the Corporate Trustee, together with the co-opted Trustees of the above charity, held on the 10th Jul 2017 in the Village Hall, Manor Grounds, Rampton, DN22 0JU Nottinghamshire. The meeting commenced at 6:30pm.

<b>Present.</b>	Muriel Arden	Corporate Trustee Chairman
	Libby Hauton	Corporate Trustee Vice-Chair
	Ivor Lewin	Corporate Trustee
	Libby Hauton	Corporate Trustee
	Rebecca Sheppard	Corporate Trustee
	X 2 Vacancies	Corporate Trustee
	Felicity Ferriter	Co-opted Trustee
	Selena Eyre	Co-opted Trustee

**Also, present** Ed Knox Clerk/Responsible Financial Officer to the Trustees  
1 Member of the Public

CMT/17/01 To Approve Apologies for Absence  
Pam Hawkins was absent.

CMT/17/02 To Approve Minutes of the Previous Meeting  
After discussion, the Trusteeship **resolved** to accept the minutes. The chairman signed the minutes from the meeting of the charity meeting held, 13th Mar 2017 as a true and accurate record.

CMT/17/03 Declarations of Interest  
None.

CMT/17/04 To Approve Bank Account Signatory Change  
Following the resignation of Barrie Doyle on 15<sup>th</sup> May 2017, Olivia Theresa Mary Hauton (Libby) replaced Barrie as Vice-Chair. The trustees **resolved** to update the Santander Bank Accounts & CCLA investments accordingly. **Action**, the Clerk is to arrange to exchange Barrie Doyle for Libby Hauton as a signatory on all Santander Bank Accounts & CCLA Investments with immediate effect. The Clerk, Libby & Muriel signed all the forms in the presence of one another.

CMT/17/05 To Approve Rental Review Changes  
The Clerk undertook a review of the charity land with Brown & Co Estate Agents of Retford and circulated the details of the report prior to the meeting by email. After discussion, the trustees **resolved** the following:

**Coles' Field 0.97 Acres** – Libby Hauton **Proposed**, Selena Eyre **Seconded** that 1) the Clerk is to write to the tenants of Coles' field to inform them that their rent shall be £120 per acre with effect from 1<sup>st</sup> Sep 2017. 2) The clerk is to inform the tenants that the trustees shall review the rental income on a rolling annual basis each July (with any change in rent to come into effect the following 1<sup>st</sup> Sep). 3) The clerk is to advertise locally to ascertain if there are any potentially interested parties who would be willing to rent the Coles' field as a horse/pony paddock which attracts a higher rate per acre. Motion carried. **Action**, Clerk to write to the Coles' tenants and undertake research into Pony/Horse Paddock income.

**St Thomas Day Field 3.44 Acres** – Muriel Arden **Proposed**, Felicity Ferriter **Seconded** that 1) the Clerk is to write to the tenant of St Thomas Day field to advise that the rent shall increase

to £100 per acre with effect from 20<sup>th</sup> Dec 2017. 2) The clerk is to inform the tenant that the trustees shall review the rental income on a rolling annual basis each July (with any change in rent to come into effect the following 20<sup>th</sup> Dec).

**Tenancy Agreements** – The clerk advised that the solicitors have chased HM Land Registry, that there is currently a delay of processing 1<sup>st</sup> time land registration deeds. The solicitors expect this to complete within the next 2 months, after which, updated tenancy agreements can be implemented for both Coles’ field and St Thomas Day field.

**Moorpool 0.48 Acres** – The clerk advised he had chased Tarmac Ltd for an update. The land was about to enter a 5-year aftercare period where Tarmac appoint a care manager who will maintain the quality of the land and hedgerows during this period. The official start date of this period was dependent on a sign off by Nottinghamshire County Council. The clerk shall inform the trustees once the start date is known. The Landswop shall complete following the HM Land Registry completion of the 1<sup>st</sup> time registration. In the meantime, the Clerk is working with Chris McDonagh investigating the possibility of the Energy Study.

CMT/17/06

Finance:

The Clerk circulated the Trustee members by email prior to the meeting the following:

1. To Approve Payments:

After discussion, the Trustees **approved** the following accounts: -

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
Rampton Parish Council	Refund of Clerks Time 28.02.17-25.06.17	£91.27
Notts County Archives	Digital Copy Charge for Records	£10.00
<b>Total Payments</b>		<b><u>£101.27</u></b>

2. Receipts:

Receipts Received this month:

<u>From</u>	<u>Item</u>	<u>Amount</u>
St Thomas Day Charity	Nationwide Account Closure	£3,901.86
Moorpool Charity	NatWest Savings Account Closure	£1,565.44
Moorpool Charity	NatWest Current Account Closure	£294.80
Coles’ Charity	NatWest Current Account Closure	£3,984.03
CCLA	COIF Charities Investment Fund Dividend Mar	£82.22
CCLA	COIF Charities Investment Fund Dividend Jun	£44.72

**Total Receipts** **£9,873.07**

3. Bank Balances

The Current Account Balance today is	<b><u>£9,771.80</u></b>
The Deposit Account Balance today is	<b><u>£ Nil</u></b>

CMT/17/07

Any other Business

After discussion, the trustees **agreed** to hold quarterly meetings on the 2<sup>nd</sup> Monday of the month. It is envisaged that eventually these may move to six-monthly.

Selena Eyre advised she is currently working on a draft grant awarding procedure document.

The Trustees discussed generally ideas for maximising the savings of the charity, potential ideas relating to investing some of the funds into the existing CCLA share scheme and/or the

possibility of an investment via Danum Finance who support Diana Eyre's Educational Foundation. It was agreed this will be looked into at a later date.

CMT/17/08

Date/time of next meeting

The next meeting shall be Monday 9<sup>th</sup> October at 6:30pm.

CMT/17/09

Closure of Meeting

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 7:20PM.

Signed \_\_\_\_\_

Date \_\_\_\_\_