

Coles', Moorpool & The Eyre St Thomas Day Charity Minutes

Minutes of the meeting of Rampton Parish Council acting as the Corporate Trustee, together with the co-opted Trustees of the above charity, held on the 17th February 2020 at Rampton Village Hall, Manor Grounds, Rampton, DN22 0JU. The meeting commenced at 7:00pm.

Present	Sue Kyle	Corporate Trustee Chairman
	Libby Hauton	Corporate Trustee Vice-Chair
	Felicity Ferriter	Corporate Trustee
	Gary Dinsdale	Corporate Trustee (Arrived during item 90)
	Selena Eyre	Co-opted Trustee

Also, present Ed Knox, Clerk/Responsible Financial Officer

85 To Approve Apologies for Absence
After discussion, the Trusteeship **resolved** to **accept** the apologies of Barry Bullimore for Work Reasons

86 To Approve Minutes of the Previous Meeting
After discussion, the Trusteeship **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting as a true and accurate record.

87 Declarations of Interest
None.

88 To Receive Financial Update
The Trusteeship **approved** the following accounts: -

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
Rampton Parish Council	Mineral Agents & Advisors Fee 2018 Moorpool Lease 1996	£3.63
Policy Bee LLP	Charity Insurance Renewal 2020 (no change in premium)	£142.80
Information Commission	GDPR Data Processors Annual Fee	£35.00
Total Payments		<u>£549.43</u>

Receipts Received:

<u>From</u>	<u>Item</u>	<u>Amount</u>
COIF CCLA	Quarterly Share Dividend Aug	£129.24
COIF CCLA	Quarterly Share Dividend Nov	£129.24
Member of Public	Coles' Field – Rent 01.09.19 - 31.08.20	£500.00
W.H Burkitt & Son Ltd	St Thomas Day Field – Rent 22.12.18 - 21.12.19	£275.20
Tarmac Ltd	Rent 0.5 Acres Moorpool Field (Pond)	£53.88
Total Receipts		<u>£1,087.56</u>

Bank Balances

The Current Account Balance today is	<u>£668.09*</u>
The Deposit Account Balance today is	<u>£1.00</u>

*£300 is Moorpool Funds that are ring-fenced for Parish Flower Planters

89 To Promote Awareness of Trustee Vacancy
The clerk suggested that we utilise Facebook and the Roundabout to see if there is anyone within the parish, who is willing to stand as a 2nd co-opted trustee to the charity. Trusteeship **resolved** that the Clerk is to advertise the role.

90 To Receive an application of help from a parish resident, reason for application, ill-health
The clerk advised that a resident of Woodbeck has approached the charity for assistance in paying towards some of the cost of their bathroom conversion, due to their various health conditions. The clerk has checked the electoral roll and confirms that they are a resident of the parish.

After discussion, the trustees unanimously **resolved** to pay £100 to the applicant towards their bathroom conversion work and asked the Clerk to mention to the applicant other potential help which may be available, i.e. other local trusts/charities and Occupational Health Assessments.

The decision took the trustees considerable debate and the trustees decided that it would be beneficial to look at other similar charities, such as the Goodwin Charity, to ask if they have an application form for their applicants and a criteria to score the applications against, as this may help expedite the decision making process, and ensure that it is consistently fair for all future applicants. The Clerk will obtain the forms and criteria from the Goodwin Charity for guidance.

At present Coles', Moorpool & The Eyre St Thomas Day Charity has the following criteria:

1. Relieving either generally or individually persons resident in the Civil Parish boundary who are in conditions of Need, Financial hardship or Distress by making small grants of money or providing for or paying towards items, utility bills, services or facilities. This is from the remit of the Eyre St Thomas Day Charity.
2. Relieving either generally or individually person's resident in the Civil Parish boundary who are by reason of, ill-health, medical needs, infirm, disability, Old Age, Youth, by making small grants of money or providing for or paying toward items, services, utility bills, facilities. This is from the remit of the Eyre St Thomas Day Charity. Additionally, in the spirit of the original remit of Coles' Bread Charity, help to persons listed 1 & 2 towards food costs.
3. General Charitable Purposes - To further such objects or purposes which are exclusively charitable according to the law of England and Wales in any part of Rampton & Woodbeck Parish in such a manner as the trustees may in the absolute discretion think fit. Which can benefit or be appreciated by all people of all ages in the parish. For Example, the Village Hall itself, Pinder Park or other recreational facilities, flower planters and street furniture as suitable. This is from the remit of the Moorpool Charity, which should be spent generally in the parish to all demographics of people. The form from the Goodwin Charity may help assist our trustees in designing a form which can be used to help fairly score applicants against the above criteria.

Additionally the Trustees unanimously **resolved** to alter the frequency of meetings so that there is 1 planned meeting per year, which is incorporated into the Annual Parish Meeting, in May each year, the purpose of this is to provide a summary report of the general finances of the charity and its activities for the past year. Additional meetings, shall be called by the Clerk, upon receipt of applications for help from members of the public, or whenever any other urgent Charity business is required to be transacted.

Lastly, the Trustees unanimously **resolved** that full details of future applicants will be disclosed by the clerk to the trustees, the trustees agreed that it is possible that 1 or more trustees may know the applicant and therefore be able to provide additional positive/beneficial context to their situation or condition, which may assist the trusteeship in making a fair decision against the charity criteria.

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Closure of Meeting

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 9:00PM.

Signed _____

Date _____