

# Rampton Parish Council

Minutes of **Rampton Parish Council** held on the 10<sup>th</sup> Jul 2017 in the Village Hall, Manor Grounds, Rampton, Nottinghamshire, DN22 0JU. The meeting commenced at 7:30pm.

## Members Present

Cllr Muriel Arden                      Chairman  
Cllr Libby Hauton                      Vice-Chair  
Cllr Ivor Lewin  
Cllr Rebecca Sheppard  
Cllr Pam Hawkins  
Vacancy  
Vacancy

## Also, Present

Ed Knox Parish Clerk/Responsible Financial Officer  
PC Bailey  
8 Members of the Public

RPC/39/17                      Housekeeping  
Cllr Arden advised the location of the fire exit assembly point, fire exits & toilet facilities.

RPC/40/17                      Apologies for Absence  
None

RPC/41/17                      Declarations of Interest  
None

RPC/42/17                      To Approve Minutes of the Previous Meeting  
After discussion, the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting as a true and accurate record.

RPC/43/17                      Matters Arising:  
**1) To Receive Bowls Club Progress Update**  
The clerk reported **that** he had forwarded an email update from Les Dodds the Bowls Club Treasurer to the Council before the meeting. The Chairman adjourned the meeting to allow Ted Morris, Bowls Club Chairman to speak. Mr Morris advised **that** a firm from Kidderminster had completed their work on the bowling green, but they were to return in September to re-seed the green. A large amount of the spoil will be used to 'back-fill' into the green, additionally for the boundary 0.6m high mound upon which the hedge shall be planted. Additional spoil shall be left for the Zip-wire project. Once this is complete, a local farmer has agreed to take away the remaining spoil and plough it into his field. Movement of the spoil around the site has been agreed with Jordan's, a local contractor. However, Jordan's are currently busy and Mr Morris has not yet ascertained whether or not it will be cheaper to move it with a hire digger or by purchasing a digger. Mr Morris said that something was going to happen soon. He also thanked the owners of White Lodge for providing a free temporary water supply in the meantime whilst the Bowls Club looks into costs associated with Anglian Water connecting a supply to the Green.  
Cllr Hawkins queried the timescales involved, she felt that 'soon' was too generic and with no defined deadline, many months may pass without progress. Cllr Arden asked Mr Morris if he can be more specific and he advised that the work will be undertaken before September 2017.

Cllr Arden reconvened the meeting. Cllr Arden thanked Mr Morris for his input and invited him to attend future meetings to allow Mr Morris to keep the Council informed with progress.

2) To Receive Pinder Park ROSPA Safety Inspection Report Progress Update

Cllr Lewin reported **that** the actions highlighted in the report have in the majority been completed. The Clerk asked about the Trim Trail wood which is rotting and damaged. Cllr Hawkins asked the Clerk to read out the list of items highlighted in the ROSPA report so that Cllr Lewin could discuss each point:

- **Outdoor Gym:** *Missing Hand-grips should be replaced, some of the metalwork requires de-rusting and coating with metal paint compliant with standard EN1176-4.1.1(1998)* – Cllr Lewin advised the handles were on order and the paint work was yet to be done. **Action**, Cllr Lewin to work with the village warden to undertake this work.
- **MUGA:** *Warning notices need installing with the words ‘Do not climb on the framework or nets’, ‘Do not hang on the ring’, ‘Do not wear rings or other jewellery as these can get caught and cause injury’.* Cllr Lewin confirmed these have been fitted. **Complete.**
- **Vespa Spinning Bowl:** *Tighten loose fixtures & fittings.* Cllr Lewin advised he had inspected the locking nut and it did not appear to be loose. Cllr Arden advised that Cllr Lewin should check the play equipment manual to see if there are any instructions on how to adjust the bowl. **Action**, Cllr Lewin check the manual and undertake any necessary adjustments.
- **Mushroom Top:** *Head of one of the Mushroom Top missing, replace item.* Cllr Lewin advised this is in Barrie Doyle’s garage. **Action**, Cllr Lewin to work with the village warden to refit the mushroom top.
- **Trim Trail Woodwork:** *Timber rotting, there is rot in the posts below ground, swinging logs unstable and strimmer damage to supports is likely to accelerate the rot.* **Action**, Cllr Lewin to look into suitable plastic or metal sleeves/covers which can be fitted to the equipment and to see if these can be installed with the help of the village warden.
- **Tarmac Park Path:** Whilst not part of the report, Cllr Lewin advised that the path was cracking and the edge falling away. **Action**, Cllr Lewin to work with the village warden to reinstate this.

Cllr Arden asked if the risk ratings of these items were all ‘low’ risk. **Action**, the clerk to circulate the report to advise the risk ratings of the outstanding recommended actions.

RPC/45/17

To Approve Rental Income Review

The Clerk circulated the recommendations of a local letting agency following around the council by email prior to the meeting.

**Forest Garden Field 4.81 Acres:** The recommendation for the field was £100 per acre. Cllr Arden agreed with the advice that the current figure of £100 per acre was adequate. Cllr Arden **Proposed** and Cllr Lewin **Seconded** that 1) the clerk shall write to the tenant to inform them that there shall be no increase in rent from 1<sup>st</sup> October 2017. 2) The clerk also gives the tenant notice that the Council shall review the rent again in 12 months’ time in July 2018. **Action**, the clerk is to write to the tenant.

**South Inge Yard 7 Acres:** The recommendation for the field was to set rent between £125 and £200 per acre. After discussion, Cllr Sheppard **Proposed** and Cllr Hawkins **Seconded** that the 1) the clerk shall write to the tenant to inform them that their rent shall increase to £150 per acre from 1<sup>st</sup> October 2017. The clerk also gives the tenant notice that the Council shall review the rent again in 12 months’ time in July 2018. **Action**, the clerk is to write to the tenant.

**Post Office Outreach Service:** There had been no increase in rent since the service started in 2008 when the rent was set at £3 per hour. The Council felt that it was an essential service to the community and wished to maintain it. However, inflation had eroded the income year on year. Cllr Sheppard **Proposed** and Cllr Hawkins **Seconded** that the 1) the clerk write to the tenant to inform them that their rent shall increase to £3.75 per hour with immediate effect, this is the figure which the rent would have reached, had been increased by inflation each year. 2) The rent shall be reviewed by inflation only increases on an annual basis. **Action**, the clerk is to write to the tenant.

**Pinfold Corner:** The recommendation was that the land was too small to be of value to a local farmer, alternative suggestions for the land were: a) Let it as an allotment, b) convert the area to a community garden with grant funding, c) restore a decorative pinfold with garden through grant monies, d) a community fruit orchard. The council discussed the matter but made no decision at present to the future of this piece of land.

**Rampton Wharf 0.5 Acres:** The recommendation was that the grassland could be let to a local farmer for animal/cattle grazing and/or the letting of fishing rights to a local angling club or the sale of individual annual fishing permits to members of the public. The Council agreed for the clerk to find out if there is interest from local farmers and fishing clubs.

RPC/44/17

To Receive Police Report & Petition Update

PC Bailey Reported there were two assaults on Greenside on 2<sup>nd</sup> July and the Cash-machine robbery at the Village Store on 30<sup>th</sup> June. Three vehicles were used in the theft, a white van which had been registered as scrap with the DVLA was located burnt out in Carlton-On-Trent, a Mitsubishi L200 with false number plates and a stolen Audi. The Audi had been taken along with firearms from a burglary. The CID are still investigating.

PC Bailey advised he only had 16 weeks left before retirement. There were no plans to replace him. PSCO Karl White has been promoted to a PC elsewhere and the PSCO role is not to be replaced. After PC Bailey departs, it will not be possible to have a local point of contact or obtain crime figures for the parish. PC Bailey advised he suspects that Notts Police may cover his area from elsewhere within the County. The loss of PC Bailey and PSCO White means that crimes in progress will have to be reported to 999 and non-urgent crimes to 101.

RPC/45/17

To Receive Village Warden Report:

The Clerk Reported **that** with Sam's and Cllr Lewin's help, he had updated the Warden's Risk Assessment. Cllr Lewin presented Sam's Report:

Litter picking: I have completed this on a weekly basis, mostly disregarded bottles and wrappers. I am collecting about ½ bag per week. I noticed more litter on the roadside near the School last week just before I completed my work.

Edging path from Rampton village to Rampton School: I continue to edge the path, I have completed about ¾ and I hope to finish this in July. It is taking a little longer than anticipated. I have had some comments with regards how much better it is looking.

Bottle bank: I have been keeping an eye on the level, I have spoken to Ivor and he is to arrange for this to be emptied. I am happy to do this in the future, please provide the contact name and number if required for me to do.

Sweeping near village hall, bottle bank and bus shelter: I have swept the areas around the village hall, bottle bank and bus shelter. There hasn't been a huge amount of rubbish in these areas.

Emptying bins and dog poo bins: I empty all bins in the village as required, no bins are overfilled. I will have cleaned the dog poo bins at the end of June.

Village signs – I have received confirmation that the overhanging branches can be cut back with care. I have this scheduled to complete in July/August 2017.

Village Hall Carpet/Flooring – I have spent some time with Ivor supporting him to take up the old flooring so that new flooring could be put down.

I have enjoyed completing the role this month. Everyone has been helpful and complimented on how much better some areas are looking.

I have had a puncture in the wheelbarrow, which Ivor kindly fixed for me, it took quite a bit of pushing back to the village hall the other day! Thank you. Sam Foster.

Cllr Lewin **Proposed** that the Council officially ends Sam Foster's probation period due to his exceptional hard work and that the Clerk writes to Sam to confirm this. All Members agreed. Cllr Lewin advised that he would like Council to consider a permanent 12-hour contract for Sam from September onward. Cllr Sheppard said that it would depend on the budget of the Council. Cllr Arden recommended that £2,500 of the annual Mast rent could be allocated to pay for the additional Warden's hours. **Action**, the clerk is to add this to the September Agenda.

RPC/46/17

#### To Receive Neighbourhood Plan Report

The Chairman invited Nick Easey to talk as guest speaker under this item. Mr Easey reported **that** he had sent a budget to 'Locality' to apply for a grant within the region of £5,800 to £6,800 for the Neighbourhood Plan. Mr Easey presented the budget to cover consultancy fees, website, printing, open events at Woodbeck and Rampton. A questionnaire will go out to every home in September with a 2 week reply window. There shall be a prize draw to encourage a higher turnout. The consultant shall analyse the questionnaire data and focus on the top 5-6 key issues highlighted. Following this, coffee mornings will be held at Woodbeck and Rampton for public interaction with the steering group and consultant. A second questionnaire will follow based on the key points raised so far. Next, the consultant shall write the draft plan, following review, it is then put to referendum in the parish. If passed, it becomes law.

Mr Easey requested formal approval from the Parish Council and encouraged members of the Parish Council to join the steering group. The Clerk, gave an overview of how the Headon Parish Neighbourhood Plan steering group operates and is structured. After discussion, Cllr Hawkins **Proposed**, Cllr **Sheppard** Seconded that 1) the Parish Council officially supports the Neighbourhood Plan, 2) Appoints Nick Easey to act on the Council's behalf on the steering group, 3) That all grant applications made and obtained by the steering group shall be in the Parish Councils name and through the Council's bank account. 4) The clerk is authorised to work with Nick Easey and the steering group to undertake the administration involved regards the accounting side of the Neighbourhood Plan. Mr Easey thanked the Council for their time and encouraged each member to have a think and decide if they will consider being an active part of the steering group. **Action**, the Clerk to work with Mr Easey regards the administration and accounting of the Neighbourhood Plan.

RPC/47/17

#### To Receive District Councillors Report

Dist Cllr Critchley did not attend. Teresa gave apologies by email and encouraged members of the public and Council members to support her paper petition to call for PC Bailey to be replaced upon retirement. The petition is available for the public to sign at the village store, post office and village hall. It will be collected in for Dist Cllr Critchley on 15<sup>th</sup> August. Alternatively sign the on-line petition at <https://www.change.org/p/craig-guildford-replacement-of-pc-bailey-upon-retirement-with-a-full-police-constable-role>

RPC/48/17

#### To Receive County Councillors Report

County Cllr Ogle did not attend.



#### Adjournment – 10 Minute Public Forum

A member of the public discussed allotments, suggesting that they may fail due to badgers steeling root crops. It was explained that the Pinfold had become rubbish dumping ground, which was why the brick walls were dismantled in the 1950's. Felicity Ferriter provided an update for the Council on the churchyard spoil heap and grave markers for the Rampton Hospital patients. Felicity stated that the PCC did not have the funds to pay to move the spoil and asked if the Council could assist with the help of the village warden. Cllr Hauton suggested that Community Payback may be able to allocate workers for this. **Action**, Cllr Hauton to investigate if Community Payback can assist.

Cllr Arden reconvened the meeting.

RPC/49/17

Finance:

The Clerk circulated the Council members by email prior to the meeting the following:

1. To Approve Payments: after discussion, the Council **approved** the following accounts: -

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
E Knox	Clerk's Net Salary Jun	£387.81
HMRC PAYE	E Knox Income Tax	£91.00
S Foster	Warden's Net Salary Village Warden July	£325.00
Ulyett Landscapes	Grass Cuts June	£216.00
E-On	Post Office Electricity June	£9.81
Bassetlaw D C	Zipwire Plan Drawings Planning Application	£21.97
N Easey	Pinder Park Noticeboard Installation Expenses	£14.19
<b>Total Payments</b>		<b><u>£1051.59</u></b>

2. Receipts:

Receipts Received this month:

<u>From</u>	<u>Item</u>	<u>Amount</u>
Mr C Raynor	Post Office Rent	£187.50
NALC	Transparency Grant 2017/18	£266.87
<b>Total Receipts</b>		<b><u>£454.37</u></b>

3. Bank Balances

The Current Account Balance today is	<b><u>£14,512.37</u></b>
The Deposit Account Balance today is	<b><u>£5,466.47</u></b>

Cllr Arden suggested that the Council considers moving some of the current account to the deposit account later this year.

RPC/50/17

Any Other Business

Cllr Hawkins advised that the street light outside Goldenholme Farm is on all the time, the street light at 1 Orchard Drive is broken. **Action**, the clerk to report to Notts County Council.

The Clerk advised that Western Power Distribution were preparing the power supply for in readiness for the Mast installation. As a result, the Council shall receive an annual Wayleave rental income of £29.61 for the rent of an electricity pole & underground cables. The Clerk and Chairman signed the Wayleave agreement in the presence of the Council.

RPC/51/17

Date/Time of Next Parish Council Meeting

Monday 11<sup>th</sup> Sep 2017

7.30pm

RPC/52/17

Closure of Meeting

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 9:03PM.

Signed \_\_\_\_\_  
Date \_\_\_\_\_