

Rampton & Woodbeck Parish Council

Minutes of **Rampton & Woodbeck Parish Council Meeting** held on the 14th Jan 2019 in Rampton Village Hall, Manor Drive, Rampton, Retford, DN22 0JU. The meeting commenced at 7:00pm.

Members Present

Cllr Muriel Arden	Chairman
Cllr Sue Kyle	Vice-Chair
Cllr Pam Hawkins	Cllr Alan McGarry

Also, Present

Ed Knox Clerk/Responsible Financial Officer
 Neighbourhood Plan Steering Group Chairman
 1 member of the public

307 To Advise Site Health & Safety

Cllr Arden welcomed the public and advised the location of the fire exit assembly point, fire exits & toilet facilities.

308 To Approve Apologies for Absence

The Council **resolved** to **accept** the absence of Cllr Lewin due to health reasons, Cllr Hauton & Cllr Copeland due to work.

309 To Record Declarations of Interest in any items to be discussed

None.

310 To Approve Minutes of the Previous Meeting

After discussion, the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting as a true and accurate record.

311 Finance:

The Council **noted** that the Clerk and a member of the public have donated a Christmas Tree to the village hall for future Christmas Decorations. The Parish Council has also received a Flashing Bluetooth Disco System from the member of the public who organised the Children's Christmas Party for the benefit of future events and Christmas Party's at the Village Hall.

1. To Approve Payments:

The Council **approved** the following: -

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
Village Hall Warden	Village Hall Cleaning Materials & Hoover Bags	£44.08
Eastern Industrial Doors Ltd	Village Hall Roller Shutter Door Service	£180.00
HAWLEC Ltd	Village Hall Distribution Board Replacement	£265.00
Wilco & Morrisons	Village Hall Christmas Decorations (75% reduced)	£47.90
HMRC	Parish Council Employer's National Insurance 2018	£66.76
2Commune Ltd	Annual Website & Email System Hosting & Licence	£750.00
NALC	Association of Local Councils Membership 2019/20	£162.72
Wardell-Armstrong Ltd	Mineral Agents & Advisors Fee 2018 Lease 18Mar1996	£89.73
Total Payments		£1,680.43

2. Receipts:

<u>From</u>	<u>Item</u>	<u>Amount</u>
Chair & Hatha Yoga	Village Hall Hire	£32.00
Pilates	Village Hall Hire	£32.00
Art Group	Village Hall Hire	£16.00
Flower Club	Village Hall Hire	£32.00
Bingo Mania!	Village Hall Hire	£20.00
Member of Public	Village Hall Hire	£16.00
Member of Public	Village Hall Hire	£24.00
WEA Ltd - Poppy Making	Village Hall Hire	£16.00
Diana Eyres' Educate Found	Village Hall Hire Meeting	£8.00
Coles', Moorpool, St Thomas	Village Hall Hire Meeting	£4.00
Uniper UK Ltd	Village Hall Hire Meeting	£140.00
C&T	Village Hall Hire Oct-Dec	£368.00

Whist	Village Hall Hire Oct-Dec	£72.00
Indoor Roller Ball	Village Hall Hire Oct-Dec	£176.00
Tuxford Post Office Outreach	Post Office Building Hire 01.10.18 – 24.12.18	£241.87
HMRC	VAT Refund 2018	£6,269.04
Tarmac Ltd	Rent 10.195 Acres Surveyor's & Pinder's Field Rent 2018	£1,172.42
Total Receipts		£8,629.33

Bank Balances

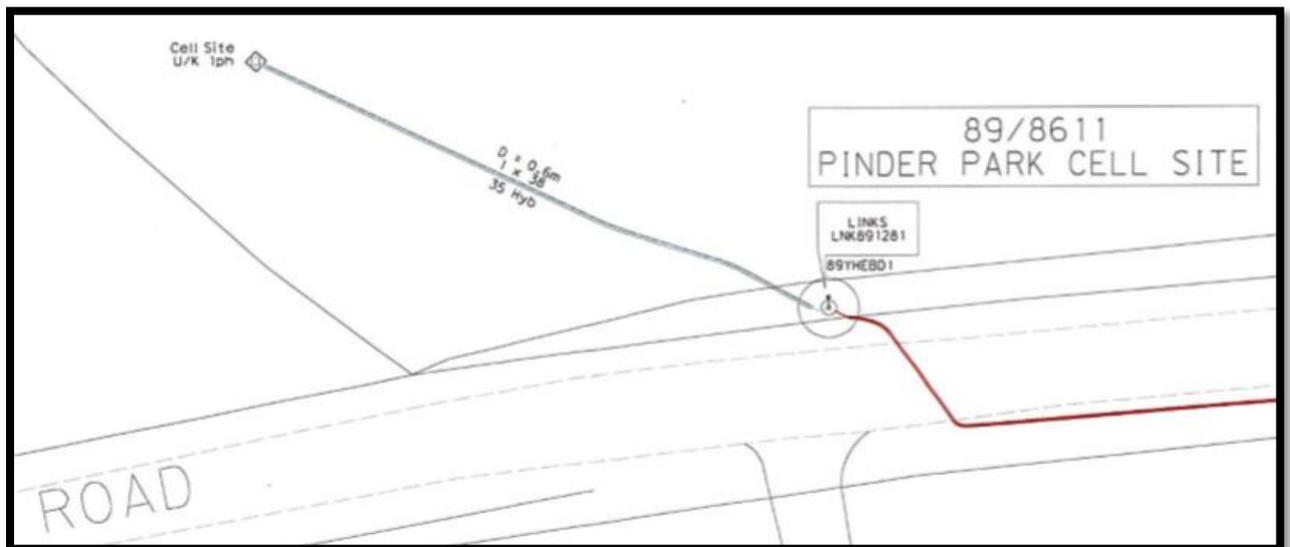
The Current Account Balance	£29,802.36*
The Deposit Account Balance	£5,467.63

* £7,908 ring-fenced for Parish Flower Planters & Seating for Pinder Park, * £5,688.32 ring-fenced for Neighbourhood Plan, * £400.00 ring-fenced for Flowers & Compost for Planters, * £6,641 ring-fenced for Community Noticeboard & Woodbeck Gateway signs. All these items are grant funded. * £2,538 VAT refund ring-fenced for Landswap Legal Fees. * £1,328.20 VAT refund ring-fenced for VAT on Noticeboard & Signs. **Total Funds Ring-Fenced £24,503.52**

312 To discuss potential tree screening of the phone mast

The Clerk contacted the six different bodies for their advice, guidance and requirements regarding potential tree screening. A summary of responses received below was discussed by the Council:

- Insurance:** Came & Company advise "If the trees are planted and a claim for injury, loss or damage arises as a result of this at some point in the future, the policy we arrange will respond to deal with the claim provided the parish council is found legally liable for the incident. However, the insurers expect reasonable precautions to be taken to prevent injury, loss or damage arising. Therefore, the council must undertake a risk assessment and obtain expert advice on whether this proposal is acceptable in view of the proximity of the mast, crops, dykes, ditches, power and telecommunications infrastructure". For the insurance to be valid, the Council must abide by the requirements of the various utility companies, undertake and regularly review a risk assessment.
- BT Openreach:** "there are minimum distance requirements that **must** be followed. You must not dig within a 1mtr proximity of any BT Openreach pole, equipment or underground ducting and cables. Permission must be sought before any planting takes place to ensure that locations of trees are not within the 1mtr exclusion zone of BT Openreach infrastructure."
- Western Power Distribution:** "written consent would have to be given to the Parish Council for tree planting, Western Power must be satisfied with the location of the trees to ensure avoidance of danger when working in proximity to live electrical apparatus. Below are the power network plans of the mast site, showing the location of equipment and underground cabling:



Western Power would prefer it if no trees were planted at all, if the parish council decided to plant trees, they must avoid the underground cable from the 11kv transformer by minimum distances depending on the type of trees planted as follows:

- Large Growing Trees, e.g. Poplars & Willows **10mtrs**
- Conifers, Pines, Maple, Cherry, Cobnut, Birch, Elder, Cedar, Cedar, Larch, Ash, Beech, Sycamore, Chestnuts, London Plane, Lime, Elm, Oak, Apple, Pear, Plumb **6mtrs**
- Miniature Dwarf Fruit or Ornamental Trees **3mtrs**

No planting must take place without agreement with Western Power, if an agreement was made, the Parish Council **must maintain and regularly check any trees it plants** to ensure no dead or damaged branches are apparent and that

the trees are secure, the height of the trees must be monitored and measured regularly to ensure that in the event of a storm/bad weather, the trees were to fall they were not high enough to fall onto the 11Kv cable or pole, they would only need to make contact, (not fully collapse onto the pole), just touch the wires or transformer in high wind and then it would blow out the electricity supply to Rampton. If Trees are planted and the parish council doesn't keep a regular check on them and trim them back, then if western power notices the trees need cutting, they will do so and back charge the landowner (parish Council) for safety reasons." Therefore, if it was agreed to plant trees, they would need to be more than 6 or 10 mtrs away from the Mast Compound within the middle of the field crops planted by the Council's tenant farmer.

4. **Field Tenant:** *"Planting the trees would obviously result in a loss of arable land, bearing in mind the need to avoid the underground cable but also still allow access to the field. This would slightly reduce the rental value of the field. I imagine the council need to balance the desire to maximize the value of public assets against the aesthetic benefits of tree planting."*
5. **CTIL:** *"our agreement with the Parish Council contains a non-interference clause, placing an obligation on the Parish Council not to obstruct the site including the access route or do or authorise others to anything that may cause interference to the equipment including the line of site of the equipment. It is very likely that planting of such trees would, even if not initially, certainly over time cause interference with the equipment and we would therefore look to the Council to remedy the problems caused.
If it is possible that a planting scheme could be used to obscure the compound at the base of the structure but any species selected must be low growing and planted in such a way so as not to obstruct vehicular/pedestrian access to the site or cause damage to the fence or the equipment inside the compound. Again, it would be the Parish Council's responsibility to remedy any issues resulting from that planting interfering with the equipment or damaging the site.*
6. **Trent Valley Drainage Board:** No response received.
After Discussion, the Council unanimously **resolved** that it was too high risk to plant any form of tree screening due to the stipulations of the various parties above. Therefore, all members **agreed** that no tree screening shall be undertaken.

313 To Receive Speeding Information.

The Clerk advised that Notts Police state there is no funding for community speed-watch equipment or training, they rely on the community specials and community speed watch volunteers to carry out the proactive and traffic monitoring work. If the Parish Council wanted to support a speed watch programme in the parish it would have to fund both the equipment and any associated training.

The Clerk advised that despite months of chasing the Highways Department no reply had been received regards the Parish Council request for the temporary speed-sign to be erected on Treswell Road and for Traffic Recording data strips to be placed at either end of Retford Road in Woodbeck. The chairman advised that we have done all we can and the Council **agreed** that nothing further can be done. If the Clerk receives a response from the Highways Dept he will inform the Council.

314 To Note reinstatement of Gym Equipment & Fitting Replacement Swing Chains

Cllr McGarry gave praise to the Village Warden (VW), expressing that he is an asset to the parish who works very hard, he has helped Cllr McGarry with the work on Pinder Park and the Christmas Tree. Cllr McGarry advised he and the VW went last weekend to install the replacement swing chains, however, the horseshoe coupling hooks at the top were found to be seized and unsafe. The old chains and attachments have been removed. The Council **agreed** for the Clerk to purchase replacement coupling attachments from Sovereign Play Ltd. Cllr McGarry will forward on photos of the affected parts to assist with the purchase.

Cllr McGarry advised that a Jackhammer is required to be able to fully remove the foundations of the faulty piece of gym equipment. The Council **agreed** to hire a Jackhammer from Trent Hire Ltd (if necessary) a skip maybe also required for the waste disposal of the concrete, foundations of the equipment.

315 To Progress the Neighbourhood Plan

The chairman agreed for the Steering Group Chairman (SGS) to speak with the Council, The SGS advised, the draft AECOM technical report has been received with the final version due by the end of January which details the suitability of the 'call for sites' land identified.

The Bassetlaw Council Conservation Officer completed a 'Brief History' of Woodbeck Estate and Rampton Hospital, together with a list of heritage assets within the parish which will be used to tie in with the Character Assessment. Darren Carroll Ltd is expected to complete the Character Assessment by February 2019 after which a final Public Consultation Open day will be held to allow the public to review and comment on these documents.

The SGS has completed collating the findings of the two parish surveys ready for the next steering group meeting.

➤ Adjournment – 15 Minute Public Forum

Cllr Arden adjourned the meeting to allow a member of the public to speak. The member of the public stated they took offense to the comment in the December minutes that there was no evidence of inflation being calculated in decisions

prior to 2017. The Clerk apologised stating this had not been his intent to cause any personal offence, he had stated this because there had been nil increases to the precept year on year over several periods of time since 1999. With hindsight, the Clerk could have perhaps written 'Prior 2017 there had been 12 occasions in the last 17 years, with zero increase to the precept'.

The member of the public, quoting from the December minutes, asked the Council why the minutes mentioned the precepts of Misterton, Tuxford and Carlton when in their opinion these are towns? However, the member of the public did not mention that within the same table they were quoting from, the precepts of West Stockwith, Sturton-Le-Steeple and Torworth were also cited which are smaller sized parishes, population wise, to Rampton & Woodbeck. Cllr Kyle stated that this was provided as examples of other precepts but not what the Council has set the Rampton & Woodbeck precept decision on.

The member of the public asked for clarification on which hedge Tarmac had advised they had placed in the wrong location, the clerk explained looking at a map of the former quarry area on Torksey Ferry Road, which hedge Tarmac had mentioned. The clerk advised that he had written a letter last year to the Diana Eyre's secretary, in which he had mentioned the hedge, in addition to the comments in the September 2018 minutes. The member of the public advised the Diana Eyres' Trustees have a land consultant arranged to measure the area of the land which Tarmac is proposing to allocated to Diana Eyres' when the landswap conveyance completes, to check that the Trust will be receiving at least land equal to 5.99 acres of land it originally owned before the quarry came and to ask them to put topsoil down on this land.

Cllr Hawkins expressed thanks to the efforts of the Village Hall Warden, The Village Warden, and a former parish councillor for erecting the tree and for the same individuals plus Cllr McGarry for taking it down.

Cllr Arden reconvened the meeting.

316 To receive items for the next agenda and for information only

Councillors are required to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.** No new items.

317 Date/Time/Location of Next Parish Council Meeting

Monday 11th Mar 2019 – Woodbeck Community Centre 7:00pm

318 Closure of Meeting

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 7:50PM.

Signed _____ Date _____