



Rampton & Woodbeck Parish Council

Minutes of **Rampton & Woodbeck Parish Council Meeting** held on the 8th Apr 2019 in Rampton Village Hall, Manor Drive, Rampton, Retford, DN22 0JU. The meeting commenced at 7:00pm.

Members Present

Cllr Muriel Arden	Chairman
Cllr Sue Kyle	Vice-Chair
Cllr Pam Hawkins	Cllr Ivor Lewin

Also, Present

Ed Knox Clerk/Responsible Financial Officer
 District Cllr Teresa Critchley
 7 members of the public

336 To Advise Site Health & Safety

Cllr Arden welcomed the public and advised the location of the fire exit assembly point, fire exits & toilet facilities.

337 To Approve Apologies for Absence

The Council **resolved** to **accept** the absence of Cllr McGarry for health reasons & Cllr Hauton who is on leave. Cllr Copeland was absent without apology.

338 To Record Declarations of Interest in any items to be discussed

None.

339 To Approve Minutes of the Previous Meeting

After discussion, the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting as a true and accurate record.

340 To Approve Annual Governance Statement (Section 1 Annual Return) for Year Ending 2018/19

The Clerk reported the findings of the internal auditor and the Council **approved** the Annual Governance Statement. The Clerk and the Chairman signed the Annual Governance Statement.

341 To Approve Accounting Statements (Section 2 Annual Return) for Year Ending 2018/19

The Clerk circulated the Annual Return Section 2 Accounting Statements. The Council **approved** the Accounts and the Clerk and the Chairman signed the Accounting Statements. **Action**, the Clerk will submit the Annual Return to the External Auditor along with any required supporting documents and upload copies to the webpage.

342 Finance:

1. To Approve Payments:

The Council **approved** the following: -

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
Bassetlaw District Council	Small Society Lotteries Licence Renewal 2019/20	£20.00
Information Commissioner	Data Controllers Fee 2019/20	£35.00
Cllr Hauton	Village Hall Warden Mobile Phone 21.12.18 – 13.04.19	£26.30
Village Warden	Fuel for Parish Mower	£6.00
Ryman Ltd	New Accounts Folders & Separators 2019-20	£21.56
B&M Bargains Ltd	Stationery – Punch Pockets	£6.45
Amberol Ltd	Awards for All Funded - Parish Planters	£5,169.08 **
Glasdon UK Ltd	Awards for All Funded – Pinder Park Seating	£2,764.54 **
Watson UK Ltd	Village Hall – 1,600Ltrs Fuel Oil	£788.76
Village Hall Warden	Village Hall – Anti-Slip Paint	£12.00
Total Payments		<u>£8,849.69</u>

2. Receipts:

<u>From</u>	<u>Item</u>	<u>Amount</u>
Chair & Hatha Yoga	Village Hall Hire	£64.00
Pilates	Village Hall Hire	£32.00
Bingo Mania!	Village Hall Hire	£20.00
Charity Event	Village Hall Hire	£32.00
Member of Public	Village Hall Hire	£36.00

All Saints Church LEP	Village Hall Hire	£32.00
Time to Craft	Village Hall Hire	£48.00
Mindfulness Event	Village Hall Hire	£16.00
Lincoln Cycle Club	Village Hall Hire	£48.00 (£328)
Santander	Bank Interest 2018-19	£30.25
EAR Quickfall & Sons Ltd	Rent Forest Garden Field 4.81 Acres 1Apr19-30Sep19	£225.50
Mill Hill Farm (Retford) Ltd	Rent South Inge Yard Field 7 Acres 1Apr19-30Sep19	£350.00
Total Receipts		<u>£933.75</u>

Bank Balances

The Current Account Balance	<u>£10,031.87*#</u>
The Deposit Account Balance	<u>£5,465.31</u>

* £400.00 ring-fenced for Flowers & Compost for Planters, * £6,641 ring-fenced for Community Noticeboard & Woodbeck Gateway signs. All these items are grant funded. * £2,538 VAT refund ring-fenced for Landswap Legal Fees ***. * £1,328.20 VAT refund ring-fenced for VAT on Noticeboard & Signs. **Total Funds Ring-Fenced £10,907.20**

(# £2,572.48 VAT to reclaim 01.01.19 to 31.03.19 = £9681.87 + £12,604.35)

**** Planters & Benches Installation**

The planters and benches have been delivered; a team of volunteers will be needed to move these into their locations. Cllrs Lewin and Hawkins will meet with a member of public to select the locations on the park for the benches. The Village Warden and Village Hall Warden have both agreed to help with the moving and installation of the planters. Cllr Hawkins advised that EDF staff members at Cottam Power Station have a 'helping-hands' scheme where teams of staff are allowed to help volunteer time in the local community. After discussion, the Council asked the Clerk to approach EDF in the 1st instance to ascertain whether they are able to help, if they are, a date will be arranged to install these and the Clerk will post this on Facebook to see if members of the public would like to assist on the day of install. The Clerk advised he will arrange for the compost to be delivered in time for the day of installation. **Action**, the Clerk to contact the Power Station PA.

***** Landswap Update**

A letter arrived from David L Walker Ltd, the Chartered Surveyor company appointed by Tarmac Ltd to act on behalf of the three parties involved with the landswap to oversee the final completion of the arrangement. The letter reconfirms the landswap offer made to the Parish Council and Diana Eyre's Educational Foundation on 28.07.18, an offer which was agreed by the Parish Council in September 2018 and Diana Eyre's in October 2018. The letter asks for the Parish Council to confirm its acceptance of the offer, the Clerk has phoned the appointed Surveyor at David Walker Ltd to clarify. The Clerk was advised that David Walker Ltd require a further email to reconfirm the Parish Council's acceptance of the offer, however, Diana Eyre's Educational Foundation had been in touch with the Surveyor to advise it wished to rescind the offer and demand an altered landswap arrangement for the Foundation. The surveyor took the matter to the Tarmac management board on 4th April 2019, who declined any further alterations to the existing agreed landswap arrangement. This was the reason for the letter from David Walker Ltd, a copy was sent to the Parish Council and Diana Eyre's Foundation to reiterate the terms of the landswap and should either party decline to proceed, Tarmac will confirm formal termination of the respective leases and not proceed with the landswap. The result of which would be detrimental to both the Charity and the Parish Council, both would be left with less land than they had before the quarry came, hefty legal bills with nothing to show for it.

Cllr Hawkins, the Parish Council appointed trustee to Diana Eyre's, clarified that she had not received any communication from the Diana Eyre's secretary to advise that Diana Eyre's had rescinded its decision to accept the landswap and that Cllr Hawkins had not been invited to any meeting of the Charity to discuss rescinding the agreed landswap arrangement. Cllr Hawkins agreed to approach the Diana Eyre's secretary. **Action**, Cllr Hawkins to contact the Diana Eyre's secretary.

The clerk added that the letter from David L Walker Ltd explained that following acceptance receipt of an acceptance email or letter from both parties (Parish Council & Diana Eyre's) the landswap will complete within 4-6 weeks of the availability of signatories. After which, the Parish Council is then free to seek to tender its farmland for new a new tenant. Tarmac will also continue to comply with its 5-year period of aftercare, which began on 1st August 2017, (which included the monitoring of the hedgerows etc). After further discussion, the Parish Council unanimously **agreed** that the Clerk shall write to David Walker Ltd to reconfirm its acceptance of the landswap arrangement and urge them to proceed with the completion of the conveyances at their earliest possible convenience. **Action**, the Clerk to write to David Walker Ltd to reconfirm acceptance of the landswap.

343 To Receive Bowls Club Update

An informal information gathering meeting was held between members of the parish council and bowls club on Saturday 23rd March and a site meeting at the bowling green on Saturday 16th March. Cllr Arden advised that the Parish Council are unable to help with any form of financial assistance to the Bowls Club. The Bowls Club Chairman doesn't

require any assistance with the container which they are purchasing from a company in Portsmouth. An initial date of the bowling green opening by October was mentioned and later changed to an earlier date in July, depending on when the club can get its water sprinkler system into operation. The Bowls Club Chairman had agreed to let the Clerk to the Council know when the club is ready to open the green and seek new members for the club, at which he will provide the clerk with an advert poster detailing the membership information. After discussion, the Council wished the club well for the future and **agreed** to help promote awareness of the club membership by including the Bowls Club membership leaflet on the Parish Website, Noticeboards, Village Hall, Facebook Forum and Roundabout magazine when the time comes.

344 To Receive an update from Cllr Hawkins attendance at the EDF Cottam Power Stn Meeting

Cllr Hawkins provided an informative overview of the Community Meeting, which included details of the winding down period of the power station, which has large coal reserves to use up before its cessation date of 19th September 2019. After which, the decommissioning phase shall commence which will involve the removal of asbestos, after decommissioning follows demolition. The process is estimated to take around 5 years to complete. No decisions from EDF have yet been made as to the future of the land on which the power station sits or the surrounding farmland EDF owns. Dist Cllr Critchley added that the pylons/grid connection shall remain so that there could be a use for part of the site for the potential of a solar farm or battery storage system. Cllr Hawkins continued, the Power Station will be writing to the local homes in Cottam for their views for the future of the power station and when the time comes, it will write to local parish clerks with details to share with the local public, potentially via Facebook, websites, newsletters etc to advise how local residents can give their views on the future of the site. Clarification was made regards confusion during the meeting between Rampton Parish Council and Rampton Fishing Club, who are not connected, Rampton Fishing Club is a new club made up for the former Cottam Power Station 2100 Staff fishing club which has now disbanded. Cllr Hawkins expanded the details of the EDF helping hands scheme which EDF staff members will consider donating time to local charities, community groups and non-profit organisations. Cllr Arden thanked Cllr Hawkins for her informative overview and Dist Cllr Critchley for her input. Cllr Hawkins **agreed** to continue to attend the future EDF community meetings.

345 To Progress the Neighbourhood Plan

The chairman agreed for the Steering Group Chairman (SGS) to speak with the Council. The SGS advised Darren Carroll Ltd's Character Assessment of the history and current status of Parish is now complete, the final draft has been approved by the steering group who will then arrange for this to be uploaded to the Parish Council website after the next steering group meeting on 29th April. The AECOM Ltd Technical Report of the suitability of each of the parcels of land which came forward for future potential development within the parish is now complete. The final draft has been signed off by the grant funder Locality and the Steering Group. At the next Neighbourhood Plan meeting the steering group will review both the Character Assessment and the Technical Report to decide which of the parcels of land will be suitable for putting forward to public consultation, the outcome of the consultation will be for the public to decide which of the suitable pieces of land will be allowed for future development. The Survey of 26 businesses registered in the Parish has been completed with a 50% response rate, the results of the survey will be incorporated into the draft neighbourhood plan. The Steering Group will set a date at its next meeting for the final public consultation open day, at which Bassetlaw Council and Anglian Water shall be invited to hold stands to interact with the public, an Emergency Plan stall will also be in place to encourage members of the public to become members of the Emergency Plan committee for the parish. Following the public consultation, the steering group together with the Neighbourhood Plan consultant, will complete the draft Neighbourhood Plan, a copy of which will be uploaded to the Parish Council Website and a printed copy made available in the entrance to the village hall for public comment, after which, the final draft will be handed to Bassetlaw District Council for review by the independent assessor. Finally, Bassetlaw will arrange a referendum in the Parish to vote on adopting the Neighbourhood Plan.

346 To Discuss the 'East End Court' Development

Cllr Lewin advised that three members of the public had raised concerns about streetlighting for East End Court. The Clerk clarified that the Highways Department advised in December 2018 that there is no law to force the highways department to provide streetlighting, there is no statutory requirement on local authorities in the UK to provide public lighting and many villages around Nottinghamshire have no lighting at all. However, if lighting is provided the County Council has a responsibility to maintain the lighting in a safe way. The Highways Dept have further confirmed that due to budget cuts, unfortunately Nottinghamshire County Council withdrew any funding for new lighting many years ago and cannot put forward new requests for lighting. Dist Cllr Critchley asked for this correspondence to be forwarded to her to see if she can do anything to alter this stance.

After further discussion, the Council agreed to ask Bassetlaw Council if CIL monies have been received from the East End Court development, if they have, and the proportion therefore due to the Parish Council is of a sufficient amount to purchase and install a street light, it may consider to do so. **Action**, 1) the clerk to contact Bassetlaw Council to ascertain whether or not the CIL money has been paid to them. 2) The Clerk to ensure the Neighbourhood Plan steering

group includes a stipulation that all future developments within the parish, the developer/builder must supply street lighting where necessary for adoption by the County Council and any other amenities such as drainage, pavements, road surfacing as maybe required or beneficial to the development.

347 To Arrange Repairs of the Path to the Village Hall

Cllr Lewin advised the wooden edging of the pavement from the Archway to the village hall alongside the flowerbeds has rotted away in places and requires replacement. Cllr Arden pointed out that the pavement and road from the Archway towards the hall is owned by a member of the public. Cllr Hawkins advised that whilst the Parish Council doesn't own the pavement, the footfall on it is from the residents of the parish visiting the village hall. After further discussion, Cllr Hawkins **Proposed**, Cllr Lewin **Seconded** and the Council resolved that the Clerk shall write to the member of the public who owns the pavement and flowerbeds, to ask for permission for the Parish Council to replace the wooden edging at its own expense.

347 To Discuss potential British Legion Poppy's for 2019

Cllr Hauton was away on holiday and the Council Agreed to postpone this item for the May Agenda.

➤ Adjournment – 15 Minute Public Forum

Cllr Arden gave thanks to Dist Cllr Critchley for her hard work over the past 4 years and that she will be sadly missed. Dist Cllr Critchley advised she will miss the Council and had enjoyed her meetings with them, Dist Cllr Critchley then gave her final report which included awareness of the upcoming East Bassetlaw Police meetings on the 17th July at Retford Town Hall and 18th July at Tuxford Parish Council and encouraged the Council to send a representative to both meetings. Dist Cllr Critchley ended by saying she would pass on details to the Clerk of a Mayflower Oaks scheme Bassetlaw are running, where a Parish Council can obtain Sherwood Forest oak tree saplings to plant in the parish as a legacy for future generations. Cllr Arden then adjourned the meeting to allow members of the public to speak. A member of the public made arrangements to meet up with Parish Councillors regards the locations of the new benches for Pinder Park. Another member of the Public, who is also a Parish Councillor at a Neighbouring Parish Council asked what the future maintenance of Torksey Ferry Road shall be as they farm a field down there. Dist Cllr Crichley advised that the road had been maintained as a gesture of goodwill by the various owners of Cottam Power Stn over the years and once it has gone, the maintenance will cease. The Clerk advised that beyond East End Court the rest of Torksey Ferry Road is not adopted by the County Council and has no owner, it will be the responsibility of all landowners adjacent the length of the road for its future maintenance. The member of the public asked if levelling equipment at the power station could be potentially donated to them so they could carry out maintenance. Cllr Arden said that as a Parish Councillor at a neighbouring Parish, they could attend the future EDF meetings as it is open to Parish Councils. The Clerk added that Laneham, Treswell and South Leverton PC's often send delegates. Dist Cllr Critchley agreed to inform EDF to invite the member of the public from the neighbouring parish to future meetings. A member of the public gave their thoughts on street lighting ideas for East End Court. Cllr Arden reconvened the meeting.

348 Date/Time/Location of Next Parish Council Meeting

Cllr Arden asked for the May meetings to be held in Rampton Village Hall this year, after discussion, Cllr Hawkins **Proposed**, Cllr Lewin **Seconded** that for one occasion the next meeting shall be at Rampton and then it will revert back to alternative meetings at Woodbeck. A show of hands was held 3 for 1 against. Therefore, the meetings next month shall be:

Monday 13th May 2019 – Rampton Village Hall

6:30pm Annual Parish Meeting

7:30pm Annual Meeting of the Parish Council

349 Closure of Meeting

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 8:40p,

Signed _____ Date _____