



Rampton & Woodbeck Parish Council

Minutes of **Rampton & Woodbeck Parish Council Meeting** held on the 8th Oct 2018 in the Community Centre, Chadwick Walk, Woodbeck, Nottinghamshire, DN22 0JS. The meeting commenced at 7:00pm.

Members Present	Cllr Muriel Arden	Chairman
	Cllr Sue Kyle	Vice-Chair
	Cllr Peter Copeland	Cllr Ivor Lewin
	Cllr Alan McGarry	Cllr Pam Hawkins
		Cllr Libby Hauton
Also, Present	Ed Knox Clerk/Responsible Financial Officer	
	2 Members of the Public	

257 To Advise Site Health & Safety

Cllr Arden welcomed the public and advised the location of the fire exit assembly point, fire exits & toilet facilities.

258 To Approve Apologies for Absence

None.

259 To Record Declarations of Interest in any items to be discussed

None.

260 To Approve Minutes of the Previous Meeting

After discussion, the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting as a true and accurate record. Cllr Arden commented that the Bowls Club have ordered a new storage container and asked if there was an update to the Landswap from the Diana Eyres' point of view. Cllr Hawkins advised that the Diana Eyres' Secretary had emailed her in the past 10 days advising that Diana Eyres are holding a meeting later this month, the Secretary has instructed Rothas Solicitors in Nottingham to proceed with the 1st Time Registration of the original layout of the land and to accept the Landswap proposal from Tarmac. The Clerk advised that he had not received any official communication to this effect from the Diana Eyres' Secretary.

261 Finance:

Pinder Park Service Maintenance Package for Cradle Swings, Flat Swings and Trim Trail: The Clerk reminded the Council following information from Sovereign: *"3x8ft log flat swings, cradle swings and hide & seek trim trail ordered 24.05.2011. Under our bronze package, once the inspection has taken place you will receive a detailed safety and maintenance report and a quotation for any repairs that may be required if they are not still under warranty. The inspector will tighten all fixtures and fittings if required and inspect for any defects before they become a problem. All timber has a 20-year warranty and our surfacing is only 5 year, the surfacing went out of warranty in 2016 but the timber frames are to 2031. The warranty is against timber rot or infestation. Annual painting of the wood is not included because the wood itself was specially treated so that it should not need additional painting"*. After discussion, the Council **agreed** that the package did not offer sufficient additional cover and was not worth proceeding with.

1. To Approve Payments:

The Council **approved** the following accounts: -

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
3 x Staff Members	Salaries/Payroll	£1,725.23
HMRC PAYE	Staff Members Income Tax	£332.69
Notts LLPG	Staff Pension Scheme	£195.80
E-On	Post Office Electricity – Sep	£9.10
Cllr Hauton	Village Hall Mobile Phone Contract Oct 2018	£4.14
Watson UK Ltd	Village Hall Oil Fuel 1,200 Ltrs	£590.18
Plusnet Technologies Ltd	Village Hall Wifi	£24.60
ExtraEnergy Ltd	Village Hall Electricity 15.08.18 – 14.09.18	£18.80
SafetyBuyer UK Ltd	Village Hall Fire Safety Logbook with Holder	£22.12
M Gray Ltd	Village Hall Fire Risk Assessment Review	£140.00
Retford Oil Boiler Services Ltd	Village Hall Water Leak Repair to Outside tap	£50.00
Came & Company Ltd	Parish Council Insurance Renewal 2018-19	£1,330.37
Sovereign Play Ltd	Pinder Park Replacement Swing Chains and Fixings	£152.87
Acer Landscapes Ltd	Pinder Park Grass Cutting Monthly Charge	£270.00

Village Hall Warden	Grant Funded WW1 Centenary Flags, Banners, Bunting etc	£22.01
Village Hall Warden	Grant Funded WW1 Centenary Food & Drink	£84.58
Village Hall Warden	Village Hall Anti Slip Tape & Batteries for Oil Tank Alarm	£31.92
R. R Motors Ltd	Petrol for Parish Mower	£12.00
WHSmith Ltd	2 nd Class Stamps	£6.96
Wilko	Pinder Park Fence Paint	£18.00
Listers Builders Merchants	Timber for Village Seat Repairs	£29.86
Wilko & Argos	Grant Funded Neighbourhood Plan Open Day Stationery	£31.29
Burgess Print & Design	Grant Funded Neighbourhood Plan Banner Alterations	£35.00
Burgess Print & Design	Grant Funded Energy Project Banner	£112.80
Wilco	Grant Funded Neighbourhood Plan Stationery	£13.30
Bassetlaw District Council	Grant Funded Neighbourhood Plan Leaflet Printing	£27.91
Morrisons	Grant Funded Neighbourhood Plan Catering	£6.62
Member of Public	Grant Funded Neighbourhood Plan Catering	£23.00
Member of Public	Grant Funded Energy Study Consultation Leaflet Distribution	£25.00
LAB Planning Ltd	Grant Funded Consultant Fee Attendance at Open Days	£400.00
Darren Carroll Ltd	Grant Funded Neighbourhood Plan Character Assess Inv 1	£1,296.93
Woodbeck Res Association	Annual Community Centre Grant	£500.00
Total Payments		<u>£7,554.96</u>

2. Receipts:

<u>From</u>	<u>Item</u>	<u>Amount</u>
Notts County Council	Local Improvement Scheme Grant 75% Solar, Bench etc	£11,427.00
Bassetlaw District Council	CIL Payment Ringfenced for Zipwire	£5,657.86
Bassetlaw District Council	2 nd Half Concurrent Grant	£91.50
Bassetlaw District Council	2 nd Half Street Cleaning Grant	£496.00
Bassetlaw District Council	2 nd Half Precept	£10,085.00
Matthews Wrightson Charity	Grant Pinder Park	£500.00
EA&R Quickfall & Sons Ltd	Forest Garden Field Rent 4.81 Acres 01.10.18-31.03.19	£225.50
Mill Hill Farm (Retford) Ltd	South Inge Yard Field Rent 7 Acres 01.10.18-31.03.19	£350.00
Tuxford Post-Office	Post-Office Building Rent 02.07.18 – 24.09.18	£251.55
Western Power Distribution	Wayleave for Poles & Cables Forest Gdn Field & Sth Inge Yard	£40.22
Rampton Village Bowls Club	Bowling Green Rent 01.10.18-30.09.19	£25.00
Rampton Bingo Mania Club	Village Hall Hire Party 22.08.18 & 26.09.18	£40.00
Member of Public	Village Hall Hire Party 16.09.18	£16.00
Diana Eyres' Edu Foundation	Village Hall Hire Messy Church	£24.00
Chair & Hatha Yoga	Village Hall Hire September	£32.00
Pilates	Village Hall Hire September	£32.00
Art Club	Village Hall Hire September	£16.00
Flower Arranging Club	Village Hall Hire September	£16.00
Tai Chi	Village Hall Hire Jul & September	£30.00
Whist Drive	Village Hall Hire Jul, Aug & September	£69.00
Total Receipts		<u>£29,424.63</u>

3. Bank Balances

The Current Account Balance	<u>£51,139.71*</u>
The Deposit Account Balance	<u>£5,467.63</u>
* £10,586.12 ring-fenced for Zip-Wire, * £4,392.30 ring-fenced for Energy Study, * £6,248.02 ring-fenced for Neighbourhood Plan, * £100.00 ring-fenced for planting a Bramley Apple Community Fruit Trees at Pinder Park. * £1,500.00 ring-fenced for Pinder Park Hedge Planting, * £500.00 ring-fenced for Pinder Park Seating, * £10,865.33 ring-fenced for Village Hall Solar Panels & Noticeboard. Total Funds Ring-Fenced £34,191.77	

262 To Organise Pinder Park Hedge & Tree Planting and to Receive Zipwire and Footpath Warranty update

The clerk presented the three quotes for laying the hawthorn hedge at Pinder Park, this included the saplings, whips, canes, protectors and associated labour costs. Cllr Hauton advised a quote for the Bramley Apple trees, 6 can be purchased with the £100 grant. Cllr Hauton presented a map of Pinder Park indicating the location of the hedge, which will be at the edge of the unused clay heavy area at the back of the bowling green. The map also indicated the location of the proposed trees to be in front of the hedge on the park side of the hedge, in the area of grass before the goal post which becomes very wet in the winter months. The Council **resolved** to 1) Accept Acer Landscapes quote for the hedge laying in November. 2) Order the Bramley Apple trees and Cllr Hauton to proceed as soon as practically possible to arrange a planting day with the local school. **Action**, The Clerk and Cllr Hauton.

The clerk advised that Wickstead have given a provisional date of week commencing 25th October for the Zipwire installation date. The clerk has chased Jupiter Play Ltd several times regarding the footpath warranty claim, they have advised that the director of Multi Sport Courts, the sub-contractor Jupiter used to install the pathway, will call Cllr Lewin later this week.

263 To Woodbeck Noticeboard Relocation

Cllr McGarry confirmed he has CAT scanned the proposed area, marked it with paint and measured up, he will work with Woodbeck Residents Association Chairman and Woodbeck Garage to organise the relocation of the noticeboard to outside the community centre by the end of the month. The Clerk clarified if any materials will need purchasing and Cllr McGarry explained that he will be donating the cement and all necessary materials for free as he has plenty spare at home. The Council expressed thanks to Cllr McGarry.

264 To Organise Handmade Poppies for Lampposts with the Primary School

Cllr Hauton advised that the primary school are making the poppies this week, children of all ages from infants to year 6 are working hard at the designs, so far £199 has been raised for the British Legion through public sponsorship of the lamppost poppies. A member of the British Legion is visiting the school on the 6th November as they were very heartfelt pleased by the efforts of the children and local community coming together to make the poppies. Cllr Hauton will laminate and erect the poppies around Rampton and Woodbeck during the school half-term. The Council expressed thanks to Cllr Hauton.

265 Debate additional ways to promote events

Cllr Arden expressed thanks for the way that the Village Hall Warden (VHW) has promoted the hall, and felt that it is a community asset worth having even if it doesn't fully pay for itself. The Clerk clarified that so far this year, the income of the hall has covered the maintenance costs of the hall. The Clerk advised that the VHW has suggested an 'A-Frame' chalk board that can be displayed near the Archway, which the VHW will update regularly to state 'what's on' at the hall. Cllr McGarry advised that if 2 A-Frames are purchased he will put one outside his house on Retford Road in Woodbeck and also keep it up-to-date. The Council unanimously **resolved** to purchase two of the 'A-Frames' and two sets of chalk pens.

266 To Order a Christmas Tree

The council unanimously **resolved** to order the larger Norway Spruce tree from the H C Grimes & Son Ltd Hall Farm Christmas Shop which had been supplied in 2016. Cllr Lewin advised that help is needed to erect and decorate the tree, Cllr Copeland asked the clerk to clarify with the insurer that the Council and volunteers are fully covered. Cllr McGarry **agreed** to help, that he is fully trained and experienced from his role at BT at working at height and lifting. The Council **agreed** to order the tree for delivery on the Saturday 1st December.

267 To debate how to spend potential future CIL money

Cllr Arden explained that this request had come from the Neighbourhood Plan Steering Group Chairman who had requested that CIL monies from Woodbeck only be spent at Woodbeck and vice versa for Rampton. Cllr Arden said that we are one parish, we always have been and the recent name change reaffirms this, that any potential future CIL monies should be for the benefit of the whole parish, depending on the needs and requirements at the time. The Clerk added that CIL payments are only made in the financial year following the completion of a CIL applicable development, that the amount could vary from very small to very large depending on the size and number of developments and it could be all at once or at various times depending in completion of developments. CIL money could come at an as yet unknown time or never at all, in single or multiple amounts of varying unknown amounts. The Council **agreed** that no firm decision could be taken at present on something that is not yet a reality and may not be for some years, the Council unanimously **agreed** that it would look to decide how best to spend CIL monies (within the restrictions and laws surrounding its expenditure), if and when notification of CIL monies are made to the Parish Council. The Council also **noted** that it is unknown if CIL monies would be affected by the changes, should they happen, of disbanding the County and District Council's into a Unitary Authority. The Council asked the Clerk to approach the Neighbourhood Plan Steering Group to ascertain if any of the public surveys and comments had indicated what the people of the parish's views were on spending CIL monies.

268 To debate potential speeding issues

Cllr Hauton explained about a recent incident where a pet cat of a Rampton family was killed on the road had re-ignited the public interest in the matter. Cllrs Arden and Lewin expressed that there was little a parish council could do to stop speeding motorists. Cllr Hauton explained that the temporary speed-sign which the Highways Dept erected in the village does not record any data. The speed strips on the road that were placed in Rampton in 2017 have recently been in place on Treswell Road outside of Sundown Adventureland. The Clerk advised that Highways have confirmed we can have their temporary speed-sign in place in Rampton for a period of 6 to 8 weeks from Mid to late November, Highways

confirm that they still have not decided if and when they will ever grant permission to Parish Council's to purchase their own portable speed-sign for erection on lampposts in the highways. The Clerk added that another possibility would be to purchase 30mph wheelie bin stickers for every bin in the Parish, however, the Council agreed not to do this because it would cost several hundred pounds, only been seen once a week when the bins are out and there is no way to enforce every bin to have a sticker, homeowners could choose not to display them, Cllr Hawkins added that it would not be sensible to have the stickers on small cul-de-sacs such as The Pastures.

The Council, **agreed** that the Clerk shall contact highways to arrange for their temporary speed-sign to be erected on Treswell Road, to obtain the speed data from outside of Sundown, to request the Traffic Recording data strips to be placed at either end of Retford Road in Woodbeck.

269 To Progress the Neighbourhood Plan

In the absence of the Steering Group Chairman, Cllr Kyle advised that two public consultation events have taken place, one at Rampton Village Hall and the other at Woodbeck Community Centre. These were attended by around 60 people who spent time studying the information and maps on show. The surveys completed by the public will be analysed by the Steering Group as part of the developing plan. A visit by ACOM Ltd the Technical Support to the Steering Group has taken place, they surveyed all the land put forward by the 'call for sites' and will present a report to the steering group to assess the suitability of each plot of land for potential development. Darren Carroll Ltd has also attended the parish to assess Rampton and Woodbeck for the Character Assessment Document, this is due to be with the Steering Group in early January 2019. The Bassetlaw District Council Conservation Officer has undertaken research into the history of Woodbeck and Rampton Hospital, and has proven that the initial architect of the hospital and the first houses built on the estate was Francis William Troup 1859-1941, the 2nd phase of home building and the two pillars at Woodbeck Gates are believed to be the work of J.H Marham who was senior architect in the Office of Works department for the Govt in the 1930's & 40's, whose pillars at the Victoria Gates, Hyde Park London bear a striking resemblance to the pillars at Woodbeck. The Bassetlaw Conservation Officer is compiling a report for the Steering Group, it is hoped that we can incorporate aspects of this into the Neighbourhood Plan to ensure that any new development within Woodbeck or redevelopment of existing properties in Woodbeck is sympathetic in style and character to the existing Troup and Markham properties.

➤ Adjournment – 15 Minute Public Forum

Cllr Arden adjourned the meeting to allow members of the public to speak. A member of the public gave thanks to the Parish Council and Cllr Hauton for the way they have handled the lamppost poppies, the British Legion Conveyed their thanks for the way that the whole community was involved, that just because the standard red poppies were out of stock, this did not stop Rampton & Woodbeck coming together as a community to design its own bespoke poppies with the local school, the poppies were particularly special because they have all been sponsored by members of the public for personal reasons, whether is outside their home or in remembrance of a deceased relative etc. The member of the public also advised that the new vicar, Rev Bronwyn Gamble has an education background and her new rounds cover the churches of Rampton, Stokeham and Treswell. Cllr Lewin confirmed that the Councillors had received an invite to Rev Gambles initiation licensing ceremony and Cllr Lewin is attending.

County Cllr Ogle arrived at the meeting and handed information to the Clerk to display on Noticeboards and on the internet advertising the awareness of Tours for Schools of the Veolia/Notts County Council Recycling Centre and the Roosevelt Scholarship Trust opportunity for people aged 20 – 35 to receive a scholarship to the USA.

Cllr Arden thanked the public for their participation and reconvened the meeting.

270 To receive items for the next agenda and for information only

Councillors are required to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.** Cllr Arden advised that the Energy Study District Heating decision will be an agenda item at the next meeting, following the outcome of the public consultation day.

271 Date/Time/Location of Next Parish Council Meeting

Monday 12th Nov 2018 – Rampton Village Hall

7:00pm

272 Closure of Meeting

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 08:40PM.

Signed _____ Date _____