



Rampton & Woodbeck Parish Council

Minutes of **Rampton & Woodbeck Parish Council Meeting** held on the 9th Jul 2018 in the Community Centre, Chadwick Walk, Woodbeck, Nottinghamshire, DN22 0JS. The meeting commenced at 7:00pm.

Members Present	Cllr Muriel Arden	Chairman
	Cllr Sue Kyle	Vice-Chair
Cllr Alan McGarry	Cllr Pam Hawkins	Cllr Ivor Lewin
	Cllr Libby Hauton	Cllr Alan McGarry (arrived during minute 227)
Also, Present	Ed Knox Clerk/Responsible Financial Officer	
	3 Members of the Public	

222 To Advise Site Health & Safety

Cllr Arden welcomed the public and advised the location of the fire exit assembly point, fire exits & toilet facilities.

223 To Approve Apologies for Absence

The Council **resolved** to **accept** the absence of Peter Copeland for work reasons.

224 To Record Declarations of Interest in any items to be discussed

None.

225 To Approve Minutes of the Previous Meeting

After discussion, the council **resolved** to accept the minutes. The chairman signed the minutes of the previous two meetings as a true and accurate record.

226 Finance:

1. To Approve Payments:

The Council **approved** the following accounts: -

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
3 x Staff Members	Salaries/Payroll	£1,593.48
HMRC PAYE	Staff Members Income Tax	£268.62
Notts LLPG	Staff Pension Scheme	£192.30
E-On	Post Office Electricity – Jun	£8.97
Wave Anglian Water	Village Hall Water 19.02.18-18.05.18	£25.21
ExtraEnergy	Village Hall Electric 10.05.18-14.06.18	£31.36
Ulyett Landscapes Ltd	Final Grass Cutting Jun	£94.80
PNR Mower Services	Two Grass Cuts	£200.00
Rospa Playsafety Ltd	Pinder Park Annual Inspection	£100.80
2 x Members of Public	Neighbourhood Plan Leaflet Distribution (Grant Funded)	£50.00
Rampton Bingo Club	Loan to Purchase Bingo Equipment	£133.29
Cllr Hauton	Village Hall Mobile Phone Contract Jun 2018	£4.14
Wilko's	Stationery Envelopes & Punch Pockets for Accounts	£4.50
Morrisons	2 nd Class Stamps	£13.92
Total Payments		£2,721.39

2. Receipts:

<u>From</u>	<u>Item</u>	<u>Amount</u>
Coles', Moorpool & The Eyre		
St Thomas Day Charity	Village Hall Hire Meeting 19.06.18	£8.00
Evergreen Club	Village Hall Hire Apr, May & Jun 2018	£80.00
Chair & Hatha Yoga	Village Hall Hire Apr, May & Jun 2018	£200.00
Rampton Whist Drive	Village Hall Hire May & Jun 2018	£50.00
Rampton Flower Club	Village Hall Hire Jun 2018	£16.00
Rampton Art Club	Village Hall Hire Apr & Jun 2018	£16.00
Jo Jingles Ltd	Village Hall Hire May & Jun 2018	£32.00
Pilates	Village Hall Hire Apr, May & June 2018	£72.00
Uniper UK Ltd	Village Hall Hire Meeting 05.07.18	£160.00
Bramley Apply Trust Fund	Grant for Planting Bramley Apple Trees at Pinder Park	£100.00

Tuxford Outreach Service	Post Office Building Hire 02.04.18-25.06.18	£234.38
Locality Groundwork UK	Neighbourhood Plan Grant	£8,210.00
Tesco Bags Groundwork UK	Zipwire Grant	£1,000.00
Retford Rotary Club	Zipwire Grant	£500.00
Total Receipts		<u>£10,678.38</u>

3. Bank Balances

The Current Account Balance	<u>£31,161.50*</u>
The Deposit Account Balance	<u>£5,467.59</u>

* £2,200 ring-fenced for Zip-Wire, * £6,450 ring-fenced for Energy Study, * £7,884.44 ring-fenced for Neighbourhood Plan, * £100.00 ring-fenced for planting a Bramley Apple Community Orchard at Pinder Park.

227 To Discuss Progress Made by the Bowls Club regards the Parish Council's Required Timescales

The Following is the summary of outstanding actions required by the Bowls Club:

1. **By 31st Jul 2018: All remaining Spoil to have been removed from site and the area to be left in a tidy state. The official access gate/way into the Bowling Green area to be agreed, members of the Council wish it to be on the North side of the green further on from the end of the 'car-park', rather than at an angle into the green, which results in alterations to the Pinder Park wooden gate and fence. The access entrance to be finished by extending the hardcore area of the carpark to allow access to the green, mirroring that of the original access point into the 9mtr gap area which is now on the eastern side.**
2. **By 31st Aug 2018: The water to have been connected.**
3. **By 30th November 2018: Compete Hedge Planting, the Bowls Club will look to plant Hawthorn hedging, the correct time to plant this is any time from leaf fall, mid-autumn until late winter.**
4. **By 13th March 2019: All works complete, the bowling green rental land and surrounding area to be left in a good standard, any remaining Heras fencing (to entrance to the green from car-park) removed and the access gates/fencing to the green completed.**

On 13th May Cllr Arden gave an overview of a review session with the Bowls Club as follows:

- Spoil: Bowls club to dispose of the left over 30tons, not the council, by 31st July, unless the weather turns bad.
- Water: Anglian Water (AW) were viewing the location on 14th May. Before they will pass the installation for connection, the Bowls Club have to install a boxed and lagged stand pipe with non-return valve. The bowls club advise they have this in hand ready for AW's 2nd visit. AW advised they might be able to do the job by moiling under the road rather than by breaking the surface except at the point of connection to their service pipe. If that could happen, it should remove the need to close the road whilst the work is in progress. The Club will try to meet the deadline of 31st August for this work, depending on AW's availability.
- Hedge: the deadline of 30th November for planting still looks good. The Club have enquired about a free hedging pack from the woodlands trust, however, these are fixed, there is no way that they could alter the composition of them and so would be restricted as to the amount of hawthorn they could receive. However, they maybe able to obtain some for their mound at the green and donate the rest of the pack to the Parish Council for a new hedge between Pinder Park and the farmers field. Which the Parish Council could potentially then also apply for a pack of their own to complete the hedge.

On 8th June the Bowls Club provided the following email update:

- The removal of the spoil for the end of July is in hand.
- The water connections are delayed because Anglian Water have now told us that before they will go ahead the pipe has to be terminated in a particular manner. The necessary fittings are on order."

On 7th Jul the Bowls Club provided the following email update:

- Anglian Water have now approved the fittings and passed the work to be carried out. Timescales as yet unknown.
- The spoil is now largely complete, there is still some back filling to carry out as soon as our contractor can do so.
- Fencing to be planned and completed.

The Clerk advised that Mr Dodds has provided apologies for not attending in person as he has prior commitments which means he cannot attend Council meetings on Monday evenings. Cllr Arden advised that the club had met the requirement deadlines set by the Council so far, however, the area is in an unattractive state. After discussion, Cllr Hawkins **Proposed**, Cllr Hauton **Seconded** and the Council **resolved to 1)** to consider storage at a later date so that it is an incentive for the Bowls Club to satisfactorily meet all targets set by the Council. **2)** Hold a site meeting with the Bowls Club on Friday 13th July at 6pm, to discuss work undertaken so far and to understand the amount of remaining work and estimated timescales involved.

228 To decide the requirements for Pinder Park Grass Cutting

PNR Mower Services have completed two initial £100 cuts of part of the park. They advise that a 3rd cut and collect is needed, and then the cost and frequency can be reduced to a fortnightly £70 cut and mulch. PNR Mower Services have provided a quote of £1,300 to cut part of the park throughout 2019 or £1,500 for cutting all of the park (bar the play

equipment area cut by the Village Warden with the Parish Mower). The cost to cut all the park is only £150 more than the current budget. Cllr Arden explained the idea of a potential Haymaking area with the remainder of the grassy area on the park between the MUGA and the edge of the farmland. The Clerk mentioned that the Zipwire, once funds area available will need access to the grassy area for installation, that the zipwire will take up around 30mtrs by 4 mtr's strip of land which needs the grass to be maintained for access and use reasons of the zipwire. The Clerk also mentioned the only way to access the far side of the park, should it be made for haymaking, would be over the neatly cut area of grass with tractors which could potentially churn up the grass in damp wet weather.

Cllr Hauton advised it would be beneficial to consult with the public as to what they would like to do with the grassy area, could it be used in part for allotments? Could the community think of an alternative use? After further discussion, Cllr Kyle **Proposed**, Cllr Hauton **Seconded** and the Council **resolved to 1)** Arrange for PNR Mowers to undertake one more £100 cut and collect of the part of the park next to the bowling green and play equipment and a basic cut without collect of the rest of the park. **2)** PNR Mowers to then continue to cut both areas of the park, weather permitting on a fortnightly basis until the end of the growing season whilst ideas and consultation takes place to the use of the rest of the field between the area marked for the Zipwire and No-Mans Land. **3)** The Neighbourhood Plan Public Consultation Events to include 'Future of Pinder Park grassed area' within the consultation, for the matter to be mentioned on the Neighbourhood Plan leaflet Drop in September and the views of the public to be taken into consideration so that a final decision can be made about this part of the park. **4)** Due to Safety reasons and to meet the legal requirements of the County Council, an interim hedge cut is required of Pinder Park hedge to maintain the visibility splay of max of 900mm, the clerk to advise K R Hewitt Ltd to proceed with an interim cut asap and then undertake the usual end of season cut in October. **5)** Due to safety reasons to take out the £395 annual service maintenance plan with Caloo Ltd for the Outdoor Gym at Pinder Park, this will include the remedial repairs required by the findings of the annual inspection report, the first visit will deal with the paintwork and corrosion issues.

229 To formally agree the Landswap on Torksey Ferry Road

Tarmac have confirmed that the hedgerow they planted on the eastern boundary of the parish council land will not be relocated, as a result the Parish Council will receive more land from Tarmac as part of the former 'Surveyor of the Highways' field than it originally owned. However, the other landowners in the landswap will also receive more land than they originally owned.

Tarmac have confirmed that the map showing three small ponds is incorrect and that there are only two small ponds which are located further to the east in the Parish Council land which was part of the former 'Pinder of Rampton' field. Therefore, there is more restored farmland available for the Diana Eyres' Educational Foundation to the west of the former Pinder Field which enables the three-way landswap to take place.

If all three parties are in agreement, ground rent from Tarmac will cease from the day the transactions complete with the solicitors.

Because Tarmac are donating additional land to both the Parish Council and Diana Eyres' Educational foundation, Tarmac will not pay for the solicitor's fees for each landowner nor the fence/hedgerow that would be required along the dotted line on the map between the Parish Council land near the Moorpool Pond area and Diana Eyres' land. The five-year aftercare service from Tarmac will continue up to September 2022 regardless of landownership, this basically means the hedgerows planted by Tarmac will be nurtured and repaired if necessary.

The clerk circulated maps from Tarmac Ltd proposing the final layout of the land ownership once the swaps have exchanged. There are two possibilities, a 3 party or a 4-party swap. The three-way swap involves the Parish Council, Tarmac and Diana Eyres' Educational Foundation. The four-way swap would also involve EDF. In either scenario, the Parish Council receives the same size and location of land. EDF have confirmed that they are not engaging in any discussions relating to land at present due to the uncertainty of the closure date of Cottam Power Station, and following its closure, what EDF's owners wish to do with its land. Therefore, to simplify matters, the clerk suggested that the Council accepts the three-way landswap and informs Tarmac, recommending that they proceed with the three-way landswap at their earliest convenience. Cllr Arden commented that the proposal will mean the pond is looked after by one landowner instead of split down the middle between two which means it will be easier to maintain as a whole going forward.

After discussion, Cllr Hawkins **Proposed**, Cllr McGarry **Seconded** and the Council **resolved** to accept the thee way landswap upon the terms Tarmac have offered and asked the clerk to encourage Tarmac to arrange this at their earliest possible convenience.

230 To Progress the Neighbourhood Plan

Cllr Kyle advised that the steering group continues to make progress, tasks are allocated to members at each meeting. Technical Support for the has been secured as part of the grant from Locality, in which a consultant has been allocated and she has made contact with the Steering Group Chairman. Technical support is where the consultant undertakes a desktop analysis to see how many houses can be supported potentially on the designated sites arising from the 'call for sites'. Bassetlaw will provide maps after the 21st July to indicate the sites which have come forward. There is a maximum of 80 homes which have been allocated to Rampton & Woodbeck Parish by the Bassetlaw Local Plan.

The draft plan continues to be worked on, edited and reviewed. The next step will be public consultation open days, Saturday 29th September has been chosen for the Rampton Village Hall event, an evening close to this date will be used for the open event at Woodbeck Community Centre. Both events will include a prize draw and free refreshments. A leaflet drop to each home in the parish will take place in September advertising the open events.

➤ Adjournment – 15 Minute Public Forum

Cllr Arden adjourned the meeting to allow members of the public to speak. A member of the public commented that the hedge is needing cutting on the farmland that borders Retford Road between Woodbeck and the crossroads, Cllr Kyle advised that the liability is down to the landowner or tenant to maintain the hedges and it's the responsibility of the County Council to enforce it. A member of the public mentioned that the Heras fencing has finally been removed from outside the Royal Oak. A member of the public mentioned that Barrie Smith Garage Ltd have agreed to move the Woodbeck Parish Council Noticeboard from its current location to the Community Centre on Chadwick Walk, this will be at nil cost to the Council except for the concrete post mix required to secure it. Cllr Lewin has agreed to work with our Village Warden and contact the garage to arrange relocation. A member of the public asked about the new village gateway signs, the clerk and Cllr Kyle explained that the grant has been awarded but the Council are awaiting the funds to be realised, it is held up by red tape as the CVS Team have asked for additional photos, maps and forms to be completed, which have been submitted to them this week, the member of the public then asked about the Poppy's for the Lamp posts. The Clerk explained he had meant to include it on the Council agenda for this month but the family bereavement caused him to forget to include it, the matter will be included on the September Agenda to consider. Cllr Arden thanked the public for their participation and reconvened the meeting.

231 To receive items for the next agenda and for information only

Councillors are required to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.** The Clerk advised Lamp Post Poppy's, Cllr Hauton asked for closed item relating to staffing matters, review of Village Hall Wardens Contracted Hours. Cllr Hauton asked for an update on the new 'gov.uk' email system, Cllr Kyle clarified that the new email system has been activated and will be rolled out after the website goes live. Cllr Hauton asked for a Charity meeting to discuss potential ideas to support children in the summer holidays. The Clerk agreed to book the village hall for Tuesday 17th July for the charity meeting. Cllr Hawkins asked for an agenda item at the next meeting to discuss if 'Children Playing' signage can be installed in certain places in Rampton.

232 Date/Time/Location of Next Parish Council Meeting

Monday 10th Sep 2018 – Rampton Village Hall 7:00pm

233 Closure of Meeting

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 8:50PM.

Signed _____ Date _____