

Rampton Parish Council

Minutes of **Rampton Parish Council** held on the 9th Oct 2017 in the Village Hall, Manor Grounds, Rampton, Nottinghamshire, DN22 0JU. The meeting commenced at 7:30pm.

Members Present

Cllr Muriel Arden	Chairman
Cllr Libby Hauton	Vice-Chair
Cllr Alan McGarry	
Cllr Ivor Lewin	
Cllr Peter Copeland	
Cllr Sue Kyle	

Also, Present

Ed Knox Parish Clerk/Responsible Financial Officer
7 Members of the Public

RPC/74/17

Housekeeping

Cllr Arden advised the location of the fire exit assembly point, fire exits & toilet facilities.

RPC/75/17

Apologies for Absence

Cllr Hawkins was absent.

RPC/76/17

Declarations of Interest

None

RPC/77/17

To Approve Minutes of the Previous Meeting

After discussion, the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting as a true and accurate record.

RPC/78/17

To Receive Written Applications for the Office of Parish Councillor and to Co-opt a Candidate to fill the Vacancy

The clerk circulated the candidate's application form by email to the Council members prior to the meeting. Cllr Arden adjourned the meeting to allow the candidate up to 5 minutes, to reintroduce themselves, and provide reasons why they wish to become a member of the parish council.

Cllr Arden Proposed and Cllr McGarry Seconded that Mrs Kyle be Co-opted. Cllr Arden then asked the Council to provide a show of hand for those in favour and those against the applicant. An absolute majority of votes (50%+1 of the votes available at the meeting) is required to appoint a successful candidate. The result of the vote was all **6** members in favour of co-opting Sue Kyle.

Cllr Kyle signed, and the Clerk as Proper Officer of the Council, Countersigned the Declaration of Acceptance of Office form. Cllr Kyle then completed the register of members' interests.

Action, the Clerk shall send the completed forms to Bassetlaw District Council.

RPC/79/17

To Receive Pinder Park ROSPA Safety Inspection Report Progress Update

Cllr Lewin gave an update to the actions highlighted in the report as follows:

- **Outdoor Gym:** *Missing Hand-grips should be replaced, some of the metalwork requires de-rusting and coating with metal paint compliant with standard EN1176-4.1.1(1998)* – Cllr Lewin advised the handles had now been replaced.
- **Mushroom Top:** *Head of one of the Mushroom Top missing, replace item.* Cllr Lewin advised this is still in Barrie Doyle's garage. **Action**, Cllr Lewin to work with the village warden to refit the mushroom top ASAP.
- **Tarmac Park Path:** *cracking and the edge falling away into the drainage ditch.* Cllr Lewin looked at this with the Village Warden, a contractor will be required to replace the

wooden edging with concrete edging and reinstate the tarmac. Three quotes were obtained for £460, £680 & £750 inc VAT. After discussion, Cllr Arden **Proposed** and Cllr Copeland **Seconded** that Lee Hudson's quote of £460 be accepted. **Action**, Cllr Lewin to proceed with the work.

- **Trim Trail Replacement:** Cllr Arden advised an overview of the situation for the benefit of the new Council members. After discussion, the Council **approved** for Cllr Arden to apply for £10,000 of grant funding from 'Awards for All' to cover the majority of the £10,132 cost of replacing the trail. The Clerk provided a copy of the Society of Local Council Clerks Magazine to Cllr Arden which recommends a selection of different play equipment providers. **Action**, Cllr Arden is to apply for funding and also obtain alternative quotes for the work.

Cllr Lewin mentioned that the signage on the MUGA had been stolen and he and the Village Warden had replaced it. Cllr Lewin advised that there was a problem with the roof on the slide and some of the bolts appear to be loose, he will look at this shortly with the Village Warden.

RPC/80/17

To Consider Alternating Council meetings between Woodbeck Community Centre and Rampton Village Hall

Following public suggestion, the Council debated the possibility of alternating meeting locations. The Clerk reported that Woodbeck Community Centre was available on Monday nights. Cllr Copeland said that it would help bring the two communities together and Cllr Kyle mentioned that half of the parish council members were now from Woodbeck. Cllr Lewin Proposed and Cllr McGarry Seconded that meetings shall be alternated between Rampton Village Hall and Woodbeck Community Centre. Therefore, the next few meetings shall be:

- 13 November 2017 Woodbeck Community Centre
- 11 December 2017 Rampton Village Hall
- 15 January 2018 Woodbeck Community Centre

Action, The Clerk shall contact Pete & Barbara Weaver to book Woodbeck Community Centre.

RPC/81/17

To Consider Changing the name of the Parish Council to 'Rampton & Woodbeck Parish Council'

Following Public suggestion, the Council debated the possibility of changing the Parish name. Rampton Parish Council was created in 1894, at that time there was only a farm at Woodbeck. Following the construction of Rampton Hospital in 1912 and the subsequent building of Woodbeck Estate in the 1920's and 30's, the Parish name was not subsequently updated to incorporate both communities.

The Clerk reported that Stephen Brown at Bassetlaw District Council clarified that the process is fairly straightforward. Section 75 of the Local Govt Act 1972 states that at the request of a Parish Council, the Council of the District in which the parish is situated may change the name of the Parish. The legislation requires notice of the change of name to be sent to the Secretary of State, the Director General of Ordnance Survey and the Registrar General and that details be published by the District Council in the Parish.

Should the Parish Council wish to change the name, the first stage is to pass a formal resolution by the Parish Council. The final decision whether to change the name is down to the District Council, Stephen Brown would need to produce a report for the District Council in support of the change of name. Whilst there is no requirement for any public consultation, however, it is recommended by Bassetlaw District Council that the Parish Council carries out a basic public vote to assist Stephen with his report.

A simple leaflet should be delivered to every home in the Parish to explain the history of how the Parish name was not previously updated to incorporate Woodbeck when the estate was built and a detachable slip to vote either in favour of the name change or not. Cllr Kyle **Proposed** and Cllr Arden **Seconded** that the shall advertise the idea via Social Media/Internet and via a paper survey sheet to ascertain the amount of public support for the Parish Name to be changed to Rampton & Woodbeck Parish Council. **Action**, the Clerk to produce the

public consultation slips and gather the information via the internet. Once the outcome is known, the Council will then decide whether to pass a resolution to change the Parish Name.

RPC/82/17

To Receive Village Warden Report:

Cllr Lewin presented Sam's Report:

Litter picking: I have undertaken throughout the village each week including the area up to the gates of Rampton hospital. The main of the rubbish/litter has been located near the Post Office.

Bottle bank: It does not need to be emptied presently, I will keep an eye on this and advise when near full.

Sweeping near village hall, bottle bank and bus shelter: I have swept the areas each week. It has been mostly leaves which will increase as autumn comes.

Emptying bins and dog poo bins: I continue to empty all bins in the village as required each week, no bins are overfilled. There hasn't been much litter around these areas. All dog poo bins are being used by villagers, the park area continues to be the fullest. On 25th Sept, I found a full sized 'wood saw' in the play area bin, near the car park, this has been removed and placed in the green bin at the village hall.

Village Noticeboard in park area – I have been checking the noticeboard, I do not have a key presently and still need one issuing to me from Ivor. There is no issues or health and safety problems to advise.

Benches in the village – I have sanded and varnished two coats to two benches to date. I will continue to complete the others, when the weather is fine.

Edging paths around the village – I have commenced edging paths around the village, completed some near the church and near the ex-council houses. I will continue to do these as I have time. I've dealt with seven barrow loads during the last week of Sept, so it is looking much tidier.

Ivor has asked me to weed and tidy up the path along Retford Road from the cross-roads to Rampton Hospital gates, I will start this next week.

I have enjoyed the role this month. Ivor has advised me that I need to commence checking the play area and Ed has confirmed I am on a two-day course in November which I am looking forward to. My mum will be taking me to Cambridge and I will stay over one night. Thank you for continuing to support and develop me.

RPC/83/17

To Receive Neighbourhood Plan Report

Mr Easey, Steering Group Chairman, provided the following update via the Clerk. Mr Easey was unable to attend due to work commitments.

Around 35-40 people attended the Open Event at Rampton Village Hall on 30th September, a fairly low turnout as every home in the parish had been leafleted. The deadline to return the survey forms was extended by two weeks until 14th October 2017, with members of the Steering Group going from door to door, to talk about the plan and encourage a response.

Mr Easey advised that due to his new employment, which includes long periods of working away from home, it is now pretty much impossible for him to do any further work on the Neighbourhood Plan over the next six months. The Steering Group are aware of the situation and because this is a Parish Council project Mr Easey feels that the Parish Council need to drive the plan forward with support from the Steering Group. He requires to handover the Chairmanship of the Neighbourhood Plan Steering Group to another person and hopes that it will be a member of the Parish Council. Mr Easey recommended Mr & Mrs Copeland to take over the reins with Cllr Copeland for the Chairman role.

Once a new Chairman has come forward, Mr Easey is happy to arrange a Steering Group meeting to handover the reigns. The immediate next step will be to have the Consultant analyse the surveys and identify the common themes. The results of which should then be presented to the community at an open event in late November, being held at both Rampton Village Hall and Woodbeck Community Centre.

Cllr Copeland **Proposed** that he take over the Chairman role of the Neighbourhood Plan steering group. The Council **agreed** with the decision. **Action**, Cllr Copeland to work with Mr Easey transition the role and to drive matters forward to arrange analysing of the survey

results and a further open event to be held concurrently at Rampton Village Hall and Woodbeck Community Centre in later November.

RPC/84/17

To Receive Police Report & Petition Update

This was PC Bailey final attendance at a meeting before his retirement. Cllr Arden and the whole Council thanked PC Bailey for his 15 years' service and welcomed the news that PC Darren Haynes will take over the position. It is not known if PC Haynes will be able to continue to provide a police report, however he hopes to attend Parish Council meetings when possible. PC Bailey advised the following crimes in the parish outside of Rampton Secure Hospital:

- 07/09/2017 – Lead Stolen from a Roof – Treswell Road, Rampton
- 05/10/2017 – Motor Vehicle Parts Theft – Retford Road, Rampton

PC Bailey advised that PSCO Karl White had moved on from the role and PSCO Lucy Campion is now covering his former patch.

The Clerk advised that Dist Cllr Critchley plans on presenting the paper copies of the petition to replace PC Bailey, along with the public comments received on the on-line petition to the County Chief Constable at the NALC AGM on 15th November, together with a copy of the on-line petition. **Action**, The Clerk to send the Rampton paper petition to Dist Cllr Critchley.

RPC/85/17

To Receive Community Speedwatch Report

The Clerk advised he had written to Jo Horton at Via Ltd for advice and information regards potential additional speed signage and altering speed limit zones. Cllr Hauton reported that she posted the findings from the data cable collectors on the Rampton & Woodbeck Facebook Community Forum. There was general feedback that speeding wasn't as big a problem as it seemed, however, there was concern for the speed of motorists near Pinder Park, the bends into the village and between Rampton and the School.

A fixed electronic sign was not seen as beneficial because motorists become used to seeing their presence and ignore them. Cllrs Copeland and McGarry confirmed this seems to be the case on Retford Road in Woodbeck. Cllr Hauton felt a potential way forward was to alter the location of the 30mph signage near Pinder Park, additional signage and to look into the possibility of lowering the speed limit between Rampton and the School. Cllr Copeland felt that perhaps the speed limit between Rampton and Woodbeck, and from Woodbeck down to Bottom Woodbeck Farm should also be looked at.

Action, The Clerk to report back once a reply is obtained from Jo Horton at Notts CC Via Ltd and to ask Dist Cllr Critchley if she can help.

RPC/86/17

To Approve Community Payback Scheme to Relocate Churchyard Spoil Heap

Cllr Hauton reported **that** the Council has been registered with the service and it is currently on a waiting list, it is expected that an appointment date for the work shall be arranged in the next couple of weeks. **Action**, Cllr Hauton to advise an update at the next meeting.

RPC/87/17

To Consider Ordering a 14ft Norway Spruce Christmas Tree

The Clerk reported **that** H.C Grimes Ltd had been in contact to ascertain whether or not the Council would like to order a Christmas tree this year for £115. Cllr Lewin advised that it had been a welcomed tradition for several years, ever since a little girl approached him to ask for a village Christmas tree. Cllr Lewin Proposed and Cllr McGarry Seconded that the Clerk is to proceed to place an order. **Action**, The Clerk to order the tree and arrange delivery with Cllr Lewin.



Adjournment – 10 Minute Public Forum

Cllr Arden adjourned the meeting to allow members of the public to speak. Thanks were given to Cllr Lewin regards mentioning the Rampton Hospital patients buried in the churchyard, however, the figure quoted should have read approximately 230 burials for the period 1931 to the present day, the pre-1930 figures are yet to be established and will involve a visit to Nottinghamshire Archives by Michael Ferriter. Chris Clarke at Rampton

Hospital has been approached by Felicity Ferriter and it is hoped that a Memorial Stone will be installed in remembrance of those buried and a book of remembrance shall be kept in the Church.

A comment was made regards the number of vehicles parking outside of Barrie Smith's garage at Woodbeck, causing an obstruction on Retford Road and dangerous parking on the Half-Moon circle entrance to Woodbeck.

Felicity Ferriter raised a question on behalf of another resident asking how many antennas and dishes will there be on the phone mast. Cllr Lewin advised that he believed that O2 will be transmitting from the mast and that the rectangular items at the top of the Mast were classed as 1 antenna with an estimated 'go-live' date of Mid October. The Clerk agreed to write to Harlequin and the Mast Project Build Manager to clarify.

Felicity Ferriter asked for a progress update on the Bowls Club development. Cllr Arden explained that The Bowls club had made a start at removing and levelling the spoil, the intended location of the spoil being to an area of land known as 'Jacks Ferry' down Torksey Ferry Road. The Clerk advised he has written to Les Dodds for further information and will write to Ted Morris.

Lizzie Copeland asked if anything could be done regards the speed of Rampton Hospital staff drivers, Peter Weaver advised that research into this had been undertaken several times over the years, and it was found that the majority of speed offenders were travelling past Woodbeck onto other destinations. Mr Weaver clarified that the location of the fixed electronic speedsign on Retford Road, Woodbeck was chosen because it was the most convenient place to access the electricity supply.

After answering as many questions as possible, Cllr Arden thanked the public for their participation and reconvened the meeting.

RPC/88/17

Finance:

The clerk circulated the Council members by email prior to the meeting the following:

1. To Approve Payments:

after discussion, the Council **approved** the following accounts: -

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
Co-op	12 x 2 nd Class Stamps	£6.72
Caloo Ltd	Replacement Handgrips Pinder Park Gym	£109.56
Foys Solicitors	1 st Time Registration of Land Torksey Ferry Road in Preparation of the Landswop	£1,135.00
HM Land Registry	Searches for Landswop	£3.00
Inspire Training	Village Warden Manual Handling & 1 st Aid Course	£33.00
Sherwood Knowledge Ltd	Village Warden Work at Height Ladder Course	£50.00
Travelodge	Overnight Accommodation for Village Warden's Training Course	£66.00
LAB Planning Ltd	Neighbourhood Plan Consultant Surveys	£426.00
NALC	New Cllr Training	£90.00
Cllr Lewin	Expenses, Padlock Pinder Park Gate, Hammarite & Tyre Wardens Trolley	£46.50
E Knox	Net Salary & Mileage Sep	£414.72
S Foster	Net Salary Village Warden Oct	£390.00
HMRC PAYE	Income Tax Sep	£97.60
Ulyett Landscapes	Grass Cuts Sep	£182.40
E-On	Post Office Electricity Sep	£10.20
Felicity Ferriter	Neighbourhood Plan Catering Expenses	£33.52
Rampton Village Hall	Neighbourhood Plan Hall Hire	£18.00
Total Payments		<u>£3,115.82</u>

2. Receipts:

Receipts Received this month:

<u>From</u>	<u>Item</u>	<u>Amount</u>
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Rampton Bowls Club	Annual Rent Bowling Green 2017/18	£25.00
Ashfield Angling Club	Annual Rent Rampton Wharf 2017/18	£525.00
EA & R Quickfall & Sons	Six Months' Rent Forest Garden Field	£210.50
Mr C Raynor	Quarterly Rent – Post Office Building Outreach	£243.75
Western Power Dist	Annual Wayleave Rent – Pole Forest Garden Field	£7.61
Bassetlaw D.C	2 nd Half Concurrent Grant	£149.50
Bassetlaw D.C	2 nd Half Street Cleaning Grant	£481.50
Bassetlaw D.C	2 nd Half Precept	£4,492.00
Total Receipts		<u>£6,134.36</u>

3. Bank Balances

The Current Account Balance today is	<u>£12,364.67</u>
The Deposit Account Balance today is	<u>£5,466.47</u>

RPC/89/17

Any Other Business & Items for Next Agenda

The Clerk advised the Council that Post Office Ltd are upgrading their landline ISDN IT telecommunications technology to wireless and that they are installing a mini aerial dish onto the Post Office building in a discrete position and a new socket inside. This is required to allow the Post Office Outreach Service to continue. Mr Raynor who operates the Outreach Service is happy for the work to take place. The Council **noted** the matter. The Clerk is to liaise with Mr Raynor to provide access for the upgrade.

Cllr Lewin asked for Woodbeck Noticeboard to be an agenda item for the November meeting.

Cllr McGarry asked if the Clerk ascertain if the County Council will consider installing extra street lighting on Retford Road, entering Woodbeck from Retford, there are currently telegraph poles which could perhaps have lighting installed on them, but there are several hundred yards of pavement, by residential housing which are currently unlit. The Clerk will contact Notts Via Ltd to clarify.

RPC/90/17

Date/Time of Next Parish Council Meeting

Monday 16th Oct 2017

6.00pm

The Chairman **resolved** exclude the members of the press and public in accordance with the Public Bodies (Admissions to Meetings) Act 1960. The next two items were closed due to the confidential nature relating to the personal affairs of the individual tenant.

RPC/91/17

To Negotiate Rental Review of South Inge Yard 7 Acres, Retford Road and come to an agreement with the Tenant.

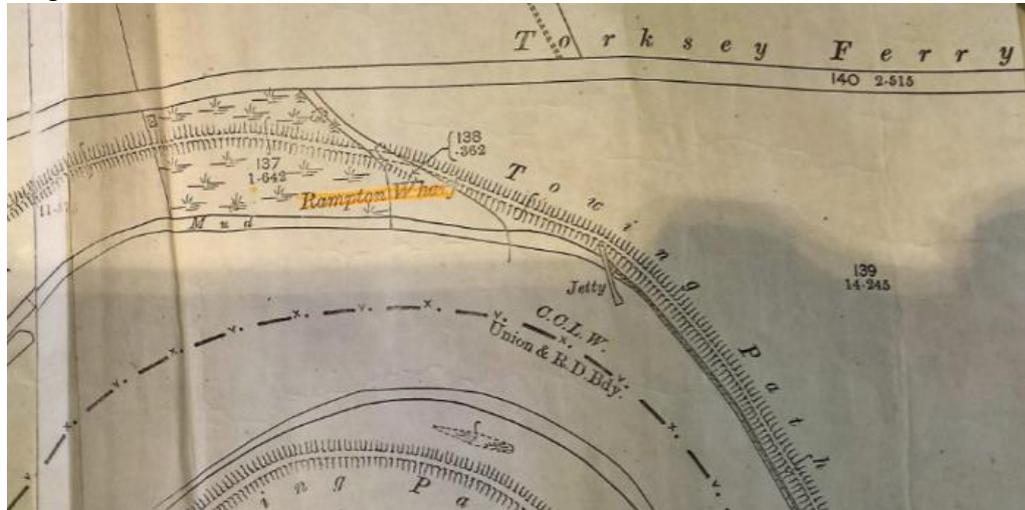
In March 2017 the Clerk served notice to the tenant informing them that a rental review would come into effect from 1st Oct 2017. In July the Council **resolved** to increase the rent per acre from 1st Oct 2017 from £100 to £150. Mr Greenhalgh wrote to the Clerk in September 2017 to say that he felt that the increase was too high because he receives no Govt subsidies (Basic Payment Entitlements) on this land and the original good quality topsoil had been removed to create Pinder Park, around 2 acres of the land becomes wet and boggy at times affecting crop yield. The Chairman invited Mr Greenhalgh to speak and after discussion the Council **agreed** with Mr Greenhalgh's point of view. Additionally, the Council felt that Mr Greenhalgh had been inconvenienced by the Mast build and that there is still a covenant on the land meaning that potentially some or all of the land could one day be developed for sports/recreation purposes. Cllr Lewin **Proposed**, Cllr McGarry **Seconded** and Cllr Arden **Thirded** to rescind the July resolution of the Council to increase the rent to £150 per acre, that the rent shall remain at £100 per acre and that the next rent review shall be decided in 2020. Mr Greenhalgh agreed with the decision and will send the clerk a cheque for the rent due. **Action**, The Clerk shall write to Mr Greenhalgh to confirm the decision and issue him a replacement invoice.

Mr Greenhalgh left the meeting.

RPC/92/17

To Negotiate Rental Review of Rampton Wharf and to Come to An Agreement

Ashfield Fishing Club advised that the original Western fence of the Wharf half acre field rotted away in the 1970's meaning that there was no longer boundary marker in place between the EDF owned field OS.137 and Rampton Parish Council owned field OS.138 as per image below:



Ashfield Fishing Club held a site meeting between with EDF and Mr J Quickfall. Mr Quickfall rents field 137 from EDF for cattle grazing, he has 2 points of access for the cattle to field 137 but finds it easier to reverse his vehicle on Rampton Wharf access road and herd the cattle through field 138 onto field 137. Mr Quickfall has not approached the Parish Council for permission to use their access road, gate or herd the cattle across the Wharf.

The Clerk wrote to Mr Quickfall in July offering the opportunity to tender for the Wharf field 138 to graze cattle on and received no reply.

Because the cattle can damage vehicles, a fence line is needed to be reinstated between the two fields. Additionally, the minutes of the Parish Council 14/07/1978 state that: *"It was agreed that the Wharf should be properly fenced off to clearly define the area"*. EDF's Estate team have confirmed the future of the power station is uncertain and the fence should be reinstated to demark the boundary of the two fields in case the EDF field was sold.

After discussion, the Council **resolved** that because Mr Quickfall has no right of access to Rampton Wharf for herding his cattle, Ashfield Fishing Club are to proceed with the reinstatement of the fence and Mr Quickfall shall use the access gates onto field 137. **Action**, The Clerk is to inform Ashfield Fishing Club.

RPC/93/17

Closure of Meeting

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 9:55PM.

Signed _____
Date _____