

**Rampton & Woodbeck**  
**Neighbourhood Plan Steering Group**

**- Meeting Minutes -**

**Tuesday 6<sup>th</sup> June – 19:00 – Rampton Village Hall**

**Present:** Lizzie Copeland, Ed Knox, Sue Kyle, Michael Ferriter, Murial Arden.

**Apologies:** Peter Copeland has stepped down from the group due to other commitments.  
The group acknowledge and give thanks for the time Peter has given thus far.  
Luke Brown.  
Caroline Dixon

**1. Minutes of the previous meeting**

Accepting minutes from previous meeting.

Any maps needed, we can ask Luke to get them, as Bassetlaw will provide them.

**2. Matters arising including updates on progress on allocated tasks.**

**- Feedback on Vision Statement**

Luke was writing this and will need to be reviewed at the next meeting.

**- SWAT analysis**

Fibre Broadband – houses along Retford Road are now benefitting from Fibre to the Premises. Houses within the estate will be able to get Fibre to the Cabinet. Agreed that within the group that this can now be incorporated within the Neighbourhood Plan documentation.

**- Maps**

Luke will be asked for the maps he offered last meeting, as these will be required for the Neighbourhood Plan document.

**3. Local Call for Sites**

Four sites of varying size have been put forward within Woodbeck and Rampton. The deadline for the call for sites is 21<sup>st</sup> July 2018.

**4. Funds**

Luke is now funded by the Locality Grant. We can go to Locality Grant for a third grant should we need it for £5000.

Character Assessment included in Locality Grant

Sundries (leaflet distribution, venue hire, printing, etc) included in Lottery Grant, although we are yet to officially here that we will receive it.

Locality Grant – provisionally approved and just waiting for it to be signed off. Has been used to put Call for Local Sites advert into Retford Life, Retford Times, Worksop Guardian, Gainsborough Standard and Lincolnshire Echo website. Also onto Facebook on Rampton & Woodbeck Community Forum, Retford Information Page, New Retford Information Page, “Cottam, Treswell, Laneham, Leverton Information Group”.

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**5. Technical Support**

This will be for free – but we are investigating further as the phone call was taken by Luke who is absent from the meeting. Michael will also be speaking to them this coming week.

**6. Draft writing of the Neighbourhood Plan**

History of Rampton and Woodbeck:

Michael to speak to Librarian at Rampton Hospital. Have decided not to pursue Sam Onions book.

Pevsner book of villages in Nottinghamshire. Has good detail but is very opinionated.

Historic England website – provides detail on the history of Rampton and Woodbeck, listed buildings, etc.

Appendix E - No sites of Scientific and SSSI within the parish.

Appendix F – Historic Buildings – do we need architectural detail or can we provide a summary?

Also, the character assessment can use this information in their section.

Felicity Ferriter has offered to edit the document and will utilise her Degree in English Literature expertise. New sections will be written in red, edited sections will be changed to blue and then brought to review for the next meeting. Once the section has been agreed, it will be changed to black to build on the document.

We need to be in contact with Robert Jenrick MP, John Ogle County Councillor, Theresa Critchley (District Councillor) as part of our engagement strategy.

**7. Tasks**

- Lizzie - research Census information of Rampton and Woodbeck to build up a statistical analysis of the parish.
- Michael – edit the number of Parish Councils that we engage with due to parishes on other side of the River Trent.
- Michael – to draft “What is the Rampton and Woodbeck Neighbourhood Plan?”
- Muriel - Foreword from the Chairman of the Parish Council required.
- Ed – to send out letters
- Luke – to help draft the “Aims and Objectives” section, “How does this plan fit within the planning system?”
- Sue - What is special about Rampton and Woodbeck? Around A4 in size.

**8. Timing and Content of the next stages of public consultation.**

Needs to be done after 21<sup>st</sup> July once we have all of the call for Sites information. Aiming for end of September for Open Day and Survey of the parish.

**9. AOB**

- Vision statement – a bit wordy and needs reviewing.
- Suggestion: It is our hope that in twenty years’ time, Rampton and Woodbeck will continue to be safe and peaceful rural community.....

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- Attendance of the Public Consultation Suggestion: If the Parish was to have a Summer Fete it would be good to tie in a stand with the Neighbourhood Planning Committee. Or – Plant a Tree / Hedge day.
- Agenda item for the next meeting – ideas on how to generate greater public engagement.
- Consultation with local businesses will need to be an item for the next agenda.

**10. Date of Next Meeting**

Tuesday 3<sup>rd</sup> July – 7pm – Rampton and Woodbeck Village Hall.