

## RAMPTON PARISH COUNCIL

Minutes of the meetings held in the Village Hall, Rampton at 7 00pm on Monday 11<sup>th</sup> February 2013.

In the absence of the clerk these minutes were written by Muriel Arden.

Members present – Rebecca Sheppard - Chairman, Jeff Rickells, Edward Morris, Martin Lazenby, Pam Hawkins and Muriel Arden

Apologies for Absence were received from Serena Baines who was working.

7 pm Closed Session.

Helen Cobb

This meeting was held for councillors to discuss the situation of the clerk, Helen Cobb, who had not worked since the meeting of November 8<sup>th</sup> 2012 and whose medical certificates expired on 27<sup>th</sup> November 2012.

The chairman reported that she had seen the clerk early in December to get the cheque book but there had been no contact since then. Outstanding accounts had been paid as necessary.

A Treswell councillor had collected materials for both councils during January.

All councillors had copies of the Clerks Service Agreement which required, for dismissal, 3 months notice by either party. All councillors agreed that, by her own actions, Helen Cobb, had terminated her own appointment, it being three months since she had worked for the council.

It was agreed that her salary should be paid until the medical certificate expired and any other casual payments should also be paid.

A letter would be sent to Helen stating that councillors felt that by her own actions she had terminated her appointment and they had no option then to look for another clerk.

Appointment of a New Clerk.

Edward Morris proposed that we give ourselves time to advertise the post and look carefully at candidates and aim to have a clerk in position for the May meeting. This was agreed.

The chairman would prepare the advertisement and place it various publications.

Councillors agreed, that, if possible, a part time clerk should be appointed. The chairman would make enquiries about the legal aspects of this and if possible approach a village lady who had expressed an interest in the job.

Open Meeting 7 30pm

Members of the public joined councillors for this meeting

Helen Cobb.

The chairman explained that councillors had used the closed session to look at the position of the clerk who had not worked for the council since November and could be contacted and told that our only option was to terminate her appointment. She would be paid until the last date of medical certificate.

It was hoped to get a part time clerk but in the interim Rebecca Sheppard and Muriel Arden would share the work.

Declaration of Interests

Rebecca Sheppard declared an interest in a planning matter and Edward Morris in the Bowls item,

Minutes of the Meeting of December 10<sup>th</sup> 2012 were approved and signed as a correct record. Matters arising from those minutes.

Sports Field

There was confirmation from Firbeck Construction Ltd., of the work they would do in constructing roadway in the sports field.

A1 Housing

There had been promises of help and estimates about fencing at the entrance to the field. After discussion it was agreed that two further estimates for fencing should be sought. It was

## **Bowls Club Presentation**

Copies of the Bowls Club Presentation document were available to councillors. It contained all relevant information needed. Councillors congratulated the club on the production of an excellent document.

A meeting to finalise the details of the lease would be held on Monday 29<sup>th</sup> April at 7 45 pm in the Village Hall. Councillors were asked to attend.

## **Any other business.**

Jeff Rickells reported that No Dog signs were not available from B.D.C.

Barrie Doyle had asked that the problem of dog fouling should be reported. It was agreed that the problem was growing and that a report should be sent to the Dog Warden.

He had also asked if the council would consider cutting the grass on the corners at the entrances to the village. It was agreed to put it on the agenda for the next meeting.

Meeting - ended at 20 23 pm.

A handwritten signature in black ink, consisting of a vertical line with a large loop at the top and a horizontal stroke extending to the right.