



Rampton & Woodbeck Parish Council Meeting

Minutes of **Rampton & Woodbeck Parish Council** held on the 11th Nov 2019 at Rampton Village Hall, Manor Drive, Rampton, Retford, DN22 0JU. The meeting commenced at 7:00pm.

Members Present

Cllr Sue Kyle	Chairman
Cllr Muriel Arden	Vice-Chair
Cllr Felicity Ferriter	Cllr Barry Bullimore
Cllr Libby Hauton	

Also, Present

Ed Knox Clerk/Responsible Financial Officer
 County Cllr John Ogle arrived during item 428
 Dist Cllr Ant Coultate arrived at the end of item 427
 4 Members of the Public arrived at the end of item 426

- 420 To Advise Site Health & Safety
 No members of the public present to advise the location of the fire exit assembly point, fire exits & toilet facilities.
- 421 To Approve Apologies for Absence
 The council **resolved** to accept the apologies of Cllr Lewin due to Ill health.
- 422 To Record Declarations of Interest in any items to be discussed
 Cllrs Ferriter & Kyle declared Non-Pecuniary interests in item 398 as members of the Neighbourhood Plan Steering Group.
- 423 To Approve Minutes of the Previous Meeting
 After discussion, the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting as a true and accurate record.
- 424 To Appoint a Parish Council Trustee to Diana Eyres' Educational Foundation
 After discussion, the council Cllr Hauton **Proposed** herself as the replacement appointed trustee to Diana Eyres' Educational Foundation, Cllr Kyle **Seconded** and called for a vote, all members in favour. **Resolved** to appoint Cllr Hauton trustee to Diana Eyres' Educational Foundation. **Action**, Clerk to inform Diana Eyres' Secretary.
- 425 To Progress the Neighbourhood Plan
 Cllrs Kyle and Ferriter provided an update. Following the closure of the six-week official consultation period on the draft plan all feedback received from the public, together with any replies from the Statuary Consultees will be reviewed, and where applicable added to the final draft plan. Our consultant is currently working on the final consultation statement. The final draft will be sent to the parish council for approval once the SEA report has been obtained. After which it will be submitted to Bassetlaw District Council for the Neighbourhood Plan Examiner to review it. There may be a delay due to Bassetlaw finalising its own Local Plan for the District. If it then passes this stage Bassetlaw will organise a grant funded referendum. To pass the Neighbourhood Plan into law, a majority of 50%+1 'yes' votes needs to be obtained.

426 Finance:

1. To Approve Payments:

The Council **approved** the following: -

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
Woodbeck Residents Assoc	S.133 Grant Woodbeck Community Centre	£125.00
R & R Motors Ltd	Fuel for Parish Mower July & August	£18.00 (to 4 th Oct)
Scottish Power Ltd	Village Hall Electric Bill 16.09.19 – 16.10.19	£25.21
K R Hewitt Ltd	Annual Hedge Cut Pinder Park	£60.00
G Daykin Floor Renovation Ltd	Village Hall Floor Refurbishment	£1222.80
HAWLEC Ltd	Village Hall Hand Dryer Installation	£120.00
Lindum Fire Services Ltd	Village Hall Annual Fire Equipment Service & Inspection	£92.19
Lindum Fire Services Ltd	Post Office Annual Fire Equipment Service & Inspection	£29.95
Total Payments		<u>£1,693.15</u>

2. Receipts:

<u>From</u>	<u>Item</u>	<u>Amount</u>
Chair & Hatha Yoga	Village Hall Hire	£64.00

Pilates	Village Hall Hire	£40.00
Bingo Mania!	Village Hall Hire	£20.00
Tea with Mr Darcey	Village Hall Hire	£20.00
Time to Craft	Village Hall Hire Jul-Aug-Sep	£208.00
Bassetlaw District Council	Village Hall Hire for Evergreen Club (Dist Cllrs Grant)	£192.00
	<i>Village Hall Sub-Total</i>	<i>(£336.00)</i>
HMRC	VAT Reclaim 28.12.2018 – 30.09.2019	£4,837.99
Total Receipts		<u>£5,173.99</u>

Bank Balances

The Current Account Balance	<u>£22,566.33*</u>
The Deposit Account Balance	<u>£5,465.31</u>

*£820.00 ring-fenced for Flowers for Planters. All these items are grant funded. *£1,698 VAT refund ring-fenced for Landswap Legal Fees, *£356.82 ring-fenced for Neighbourhood Plan. **Total Funds Ring-Fenced £2,874.82.**

3. ***Woodbeck Residents Association Annual Grant:** Cllr Kyle reminded the Council of the NHS property review of all buildings outside of the security fence at Woodbeck owned by the NHS which had formed part of Cllr Ferriters report at the last Parish Council meeting from the NHS Open Forum meeting. However, since that time each home at Woodbeck who receives the annual service charge invoice from the NHS, also received a questionnaire this month regarding the usage of the Community Centre by the residents. Cllr Bullimore advised questions asked by the NHS included:

- *Do you know where the Community Centre is on the Estate?*
- *How often do you visit the Community Centre?*
- *How do you learn of upcoming Events?*
- *Have you used it as a Polling Station on voting day?*

Cllr Kyle circulated a copy of the questionnaire by email to the Cllrs so that the full list of questions could be known. Cllr Kyle reminded the Council that the Parish Council makes an annual Section 137 of the Local Govt Act 1972 donation to Woodbeck Residents Association (currently £500 per annum). Ten years ago, in January 2009, the Parish Council at that time made the grant automatic, without the need for the Residents Association to apply in writing each year to receive a payment. With the future of the NHS owned properties at Woodbeck under review, Cllr Ferriter **Proposed** that that the Council pays the £500 in four quarterly instalments and that the Parish Council will review the situation once it is informed of the outcome of the NHS property review of the community centre. Cllr Hauton **Seconded**, adding that it was important £125 was sent to the Residents Association now, so that it would help ensure the Woodbeck Children's Christmas party will continue.

Cllr Kyle **added** that the Parish Council External Auditor can require the Parish Council to have a record on file of how the annual grant is spent by Woodbeck Residents Association, and a statement should be asked to be provided to the Council stating what the grant is spent on each year. The Clerk added that this deemed to be best practice and what is done at other Parish Councils.

After further Discussion, The Council **resolved to 1)** write to Woodbeck Residents Association to advise that the £500 will be paid in 4 quarterly instalments pending the outcome of the NHS property review. **2)** That a statement be provided to the Parish Council advising what the Residents Association wishes to spend the funds on to satisfy any potential questions from our External Auditor. **3)** The Parish Council writes to the Property Officer at the NHS Trust to ask if it is able to share with the Council any further specific details of the NHS property review and what it intends to do. **Action**, Clerk to undertake the above.

427 To Progress Flower Planter Planting

The Clerk reminded the Council that EDF's contractor wanted £3500 a year for to maintain the planters, an alternative quote had been obtained for £2500. Cllr Bullimore advised he had managed to obtain a third quote from Windmill View Garden Centre, £1,300 net for supply of summer and winter plants, and £1,600 net for supply and planting of the planters for summer and winter. Windmill advised they would use a central conifer, plus creeping conifers and periwinkle to trail over the sides. Colourful heuchera and winter flowering heathers, some small evergreens, and plenty of pansies, violas and polyanthus to fill each container, and we would underplant with daffodil bulbs to provide a splash of extra early spring colour. They would also replenish the top layers of compost and takeaway all old rubbish/dead plants etc.

To help minimise the annual cost to the precept and to help promote local businesses, Cllr Ferriter approached local businesses with the idea of 'sponsor a planter' we would thank the businesses publicly if they wish us to. The Clerk also confirmed that Acer Landscapes maybe potentially willing to sponsor one planter if they can have one of their banners displayed on the planter stating "sponsored by..." but is yet to finalise details. Cllr Ferriter advised Rampton Primary School will adopt a planter and bring on plants for it, Cllr Ferriter has a donation for seeds and compost for them for the Spring. The school Head is delighted to be involved. Cllr Ferriter confirmed following donations for the planters and for the annual Christmas Tree:

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
Bodywork Garage Ltd	Christmas Tree Sponsorship	£60.00
Mr Paul Dixon	Christmas Tree Sponsorship (In memory of family members)	£50.00
Anon Member Public	Christmas Tree Sponsorship	£20.00
Mr Paul Dixon	Planter Sponsorship (In memory of family members)	£150.00
Memory of Rita Darcey	Planter Sponsorship	£60.00
ACE Aquatics Ltd	Planter Sponsorship	£100.00
<i>Sub-Total</i>	<i>Planters</i>	<i>(£320.00)</i>
<i>Sub-Total</i>	<i>Christmas Tree</i>	<i>(£130.00)</i>
Total Payments		<u>£440.00</u>

After discussion, the Council were delighted by the financial support from residents and businesses in the Parish. Cllr Ferriter **Proposed** 1) that the Council arranges planter planting every six-months, 2) that the Parish Council would purchase the plants from Laneham Garden Centre and advertise the event so that local residents can plant the planters. 3) Purchase bulbs for the planters in addition to plants. Cllr Arden **Seconded** the proposal and offered to visit Laneham Garden Centre for advice regards both winter and summer planting and obtain costs, Cllr Arden asked for comment on the cost per planter and the Council **agreed** a maximum of £50 per planter.

Cllr Ferriter clarified that we would only need a maximum of 9 planters worth of bulbs and plants because the Primary School will maintain the planter on Retford Road between the village and the School. Action, Cllr Arden to visit Laneham Garden Centre for plants and then Cllr Ferriter will arrange the planting.

Cllr Hauton mentioned that when the School plants some seeds in their planter, perhaps some could be wildflowers.

Cllr Bullimore advised that regards the transporting and filling of the oblong planters to Fleming Drive at Woodbeck and relocation of Laneham St Planter to Orchard Drive entrance, that he has lifting equipment and should be able to relocate the Laneham St Planter shortly. Cllr Bullimore only located one of the oblong planters, it transpired that regards the other three, 2 are at Pinder Park and 1 is on Greenside Avenue. Cllr Bullimore will relocate the planter in storage together with one of the oblong park planters to Flemming Drive at Woodbeck. **Action**, Cllr Bullimore.

428 To Receive information from meetings attended by Parish Councillors

- **Notts Police Rural East Bassetlaw Priority Setting Group Wednesday 16th October 2019, at the Council Chamber, Retford Town Hall, 6:30 -8:00pm:** Cllr Ferriter attended and gave a summary of the meeting, chaired by Sargent Pearson, and our newly appointed community PC Nathan Thomas, which included:
 - 1st time production of statistical analysis of the Rural Crime Statistics, Ranby Parish statistics are affected by the presence of HMP Ranby, Rampton & Woodbeck Parish affected by Rampton Hospital.
 - The total number of crimes has increased in the Bassetlaw area, as has the total number of calls reporting incidents.
 - We were told that the minutes of the meeting would be sent out with the details of these statistics, but they have not arrived at the time of this report.
 - PC Thomas's designed formula is easier to produce so that statistics can be provided monthly.
 - The Latest quarters stats for Rampton & Woodbeck Parish are:
 1. Criminal Damage 4 cases, 2 more than the last period
 2. Burglary 2 cases
 3. Violence 2 in the community and 26 involving patients at Rampton Hospital
 4. Anti-Social Behaviour 12 cases
 5. Theft 3 cases
 6. Drugs Use 0 cases
 - All Cllrs attending said that this analysis was the best and most useful that they had ever been provided with.
 - During Rural Crime Week, PC Fellows surveyed rural properties and farms; out of which he found 12 stolen vehicles. Poaching remains rife in the rural areas. The police are working with local agencies and the NFU to reduce crime rates and improve detection by running additional patrols.
 - There has been a rise in crime, especially theft, on the A1 with fuel thefts; with on-going campaigns about both these issues.
 - A problem with shift setting in Notts constabulary, especially evening shifts, has affected the police presence in rural areas. Essentially, Mansfield gets a first crack and demand on police presence due to a changing shift pattern. Dist Cllr Coultate made a strong and effective criticism about this and said that residents are taxpayers and Community Tax payers and are entitled to a full service. Sargent Pearson agreed but said that the need to extra police presence in Nottingham City and Mansfield affects this and local police are pulled out of our area to cover.
 - A new Chief Inspector has been appointed, Liz Rogers, and at the moment she is "finding her feet".

- The police in the area have now acquired a drone which the police force is impressed by it. There are 2 shared with the local Fire Brigade. Six officers are in training to fly it. Drones can be used in adverse weather and rain.
- In the discussion part of the meeting, three areas of concern were stated:
 1. Police presence to report at local Parish Council meetings. PC Thomas has a very large area to cover, but will attempt to be present if it fits in with his shift and if he is in the area.
 2. Speeding vehicles generally is a consistent problem in the rural area. This is recognised officially as a problem. The force has 3 speed guns which can be booked by the community for action. There are issues with calibration and maintenance, and a restriction on the supply of equipment.
 3. The final issue was dangerous dogs. There is a lot of dog related work in this rural area. The police are only called in for a potentially dangerous dog, not strays. PC Thomas clarified to Cllrs present how the law work in relation to dangerous dogs.
- The meeting closed with particular thanks to PC Thomas for all his efforts and the police generally. The next meeting is scheduled for December 2019.

Cllr Kyle gave thanks to Cllr Ferriter for her detailed report.

Cllr Ferriter mentioned the following up-coming meeting:

- NALC AGM 21st November, 6:30pm at Epperstone Village Hall, including a talk on Recycling in Nottinghamshire and the presentation of the Best Kept Village Competition cheques and certificates; the Village Warden is looking forward to attending the event with Cllr Ferriter.

429 To Receive Reports from District and County Councillors

Dist Cllr Coultate: The Clerk advised that following assistance from Cllr Coultate; he has sent off the letter from the Parish Council regards the speed limit reduction on Retford Road around the School; request to widen the path by removing the encroachment of vegetation/earth, and a request for a mini roundabout at Woodbeck Crossroads. Dist Cllr Coultate advised he has written to the police about policy concerns. Flooding concerns were discussed in general across Rampton Ward and Cllr Coultate encouraged the Parish Council to consider stocking some sandbags and mentioned that North Leverton Parish Council had a flood resilient container with emergency flooding items in it. This was supplied in 2008 following the 2007 floods by Notts County Council, to those villages which had been flooded. Claborough was another village which also had a container for the same reason. Cllr Ferriter mentioned that flooding and sandbags would be something to put forward at future community Emergency Planning meetings. Cllr Kyle advised it would be good to get the plan reviewed again and seek someone to arrange the meetings and act as a replacement Emergency Plan Coordinator, this role needs to be a resident of the parish who can act and take charge in an emergency situation.

County Cllr John Ogle: Advised an update on the Collapsed Culvert on Treswell Road bend, funding for this was agreed before the current financial year and promises by Notts County Council had been made that the repair work would be undertaken with urgency this summer. The works have not been carried out, despite reminders from Cllr Ogle. Cllr Ogle has escalated the matter with the management at the County Council. The clerk has sent Cllr Ogle the full email chain of what was previously agreed and photos of the flooding. Cllr Kyle has met a local farmer, who rents the land adjacent the culvert, which is also flooding. The farmer can help with the land flooding by laying a new pipe under the lane adjacent the bend on Treswell Road, it is not known who the owner of the lane is, Cllr Ogle advised that the farmer should contact the County Council to explore this further. Cllr Kyle advised that we have advised the farmer to do so. Cllr Kyle advised that she has also met the farmer who rents the land next to the north of Retford Road on the Woodbeck side of the crossroads regards the hedge. The Farmer has agreed to undertake additional cuts of the hedge each year for improving visibility of drivers and access to pedestrians. The hedge cannot be cut back much deeper into itself as it is not that wide. However, the farmer advised he will try cut it back a little bit further, as he is able. The farmer checked the path and the vegetation and earth has encroached over the years making it narrow. Cllr Ogle advised that he has put in an urgent request for the County Council to remove this earth and vegetation restoring the path to its true width.

➤ Adjournment – 15 Minute Public Forum

Cllr Kyle then adjourned the meeting to allow members of the public to speak. A member of the public raised concern regards the Security Grid on the Seymour Drain at the point where it into a tunnel into Cottam Power Station. The resident presented the clerk with a letter of his concerns and re-read a previous letter of concerns. The resident wanted to know who owns the screen, who is responsible for its maintenance and who would be liable should any properties in the parish be flooded if the screen was obstructed. After further discussion, Cllr Ferriter summarised the resident's concerns and agreed she would clarify matters with EDF at the next open forum meeting and the clerk agreed to contact EDF and write back to the resident.

The screen discussion took up the 15-minute forum and Cllr Kyle asked if there were any more questions before reconvening the meeting. A member of the public had concerns that they cannot access the internet to read the minutes, finds it difficult to see all the minutes on the noticeboard and does not visit the village hall at any other time

other than a parish council meeting. The Council said it would consider to look into ways in which it could perhaps display the minutes at a lower level for the resident.

Another member of the public expressed dissatisfaction because the trustees of Coles,' Moorpool & The Eyre St Thomas Day Charity withdrew funding for the Over 60's Afternoon Teas. After a lengthy discussion, Cllr Bullimore reiterated that the numbers attending would not have altered their decision. Cllr Ferriter explained the main and supplementary reasons behind the decision. Cllr Ferriter reiterated that the main reason was that a charity can only operate within accordance with the remit of its objects.

The three, small dormant former charities of Moorpool Charity, Coles' Charity and The Eyre St Thomas Day Charity merged to ensure their continuation. The St Thomas & Coles' income of the charity is for relieving persons resident in the parish who are in conditions of Need, Financial hardship or Distress by making small grants of money or providing for or paying towards items, utility bills, services or facilities; and in the spirit of the original remit of Coles' Bread Charity, help to persons in need toward food costs.

Initially the charity income had been underutilised the trustees sought ways funds could benefit people across the parish, within the remit of the charity. The Trustees initially thought that funds could be potentially allocated to one age group, and the over 60's Afternoon Tea was the outcome.

Over the summer of 2019, documentation relating to the true purpose (objects) of the Moorpool section of the charity came to light, which cast into question the charities ability to single out one age group to benefit from the profits of the charity. The documentation specified that the Moorpool Profits must be spent generally within the parish for the potential benefit of everyone forevermore, to benefit **all** ages in a generally charitable way.

The documentation from the Charity Commission from September 1996 states *"income from the rent of Moorpool owned land, or proceeds from the sale of this land is to be held in trust for general charitable purposes (such as for the maintenance of a recreation ground, village hall or other general charitable facilities or items in the parish and the trustees must ensure that care is taken that this benefit the whole community, as a whole, not merely one section of it. Thus, a proposed purpose such as benefiting one school, or **old people**, would not be for the general benefit of the whole community"*.

Therefore, once this new information came to light, the trustees were duty bound to cease funding any activity that specifically focussed on one portion of the population of the parish.

Cllr Ferriter stated that the Council was pleased to hear that the afternoon teas are to continue to be ran by the member of the public through the kind donation to the member of the public from two local businessmen.

Cllr Kyle reconvened the meeting.

430 Date/Time/Location of Next Parish Council Meeting
Monday 9th Dec 2019 – Rampton Village Hall – 7:00pm

431 Closure of Meeting
There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 8:45pm.

Signed _____ Date _____