

Rampton & Woodbeck
Neighbourhood Plan Steering Group

- Meeting Minutes -

Tuesday 1st May – 19:00 – Rampton Village Hall

Present: Luke Brown, Lizzie Copeland, Ed Knox, Sue Kyle, Michael Ferriter, Murial Arden, Mary Quickfall

1. Apologies

Peter Copeland, David Hauton

Nick Easey – Nick has emailed to say that he is no longer able to participate in the group due to work commitments

2. Minutes of the previous meeting

Change to incorrect spelling of Felicity

National Lottery Grant – we will look at it should we require extra funding but it is a lot of work for not guarantee of return.

Michael still to do summary of Survey.

3. Luke Brown's attendance at all meetings

We will budget for Luke to attend every monthly meeting for the next 12 months.

4. Advertising for potential landowners

Ed has put an advert onto Facebook on various groups locally to let people know that we are looking for landowners in our Call for Sites.

Ranskill paid £135 for an advert into Retford Life. We could do this for just one month, as it goes through every door. We could also include an item in the Retford Times.

Luke – Bassetlaw has a list of landowners who have already put land forward. We need to get this list to cross reference this against parcels of land within the parish.

5. Applying for technical support within the grant bid

The grant body offers free services to Neighbourhood Planning Groups to help them look at land to see if it is suitable. This technical support is free. This can be applied for as part of the grant, and as it is a technical piece of work to complete, we have all agreed to apply for this.

6. Including a budget for the Council Clerk's time in the grant bid

i) Ed has already done a lot of work for the group as part of the Parish Council.

As a group, we can pay for Ed's time to continue to provide support to the group in a consultation capacity.

ii) **Carroll Planning – Character Study**

As a group, we can be gathering information to help them.

We have agreed to employ them as consultants to provide Rampton & Woodbeck NBHP Group the Character Study for the parish.

iii) **Planning for Future Costs**

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Accounting for printing costs for sending Executive summaries for all households.
We can repay grant money that we have not used.

7. Feedback on landowners' survey

Two responses have been received so far with land and we will continue to look for other land owners. This will add to the Bassetlaw Council sites map.

Mike to contact Notts Health Care to see if they would like to include any land in the plan.

We are also looking for sites that we can allocate as leisure, commercial, etc. We need to specify what land uses we would like to see.

8. Feedback on the vision statement

Examples have been provided of different vision statements from published Neighbourhood Plans that have been adopted.

This vision statement should take information from the survey so that it uses the voice of the parishioners.

9. Feedback on aims and objectives

The aims and objectives will be looked at once we have a draft Vision Statement.

10. Feedback on SWOT analyses

A SWOT analysis has been completed for Rampton & Woodbeck. Other NBHP's have been looked at to see what they included and how these may help us to complete our own.

11. Commencing drafting the Plan

Suggested that we use the Clarbrough and Welham NBHP headings to help us begin to write the plan. MF is happy to write the plan.

New work will be in Red and once we have reviewed each section, we will change it to Black. Changes will go back into red to be reviewed again. This will allow us to build up a draft.

Luke will then edit the document as our consultant. We feel that this will give us greater ownership of the content.

12. AOB

Getting a wider community engagement. Rampton Village Hall is now getting a much greater use and so we need to get a stand with the information to try to begin and engage more people, especially those who do not have access to the internet.

We can try and get historical information from local people.

Sam Onions book is also a good source of information which we will try and get hold of.

Bassetlaw Museum is also a good source of historical photographs for the area.

We will require historical information on both villages for the summary and character study.

Pevsner books on historical landmarks for each county.

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Grant application: the grant will only take 2-3 weeks. Before the next meeting we need to draft an advert, so that we can check it at the next meeting ready for publishing.

Any maps needed, we can ask Luke to get them, as Bassetlaw will provide them.

13. Date of next meeting

Tuesday 5th June – 7pm – Rampton Village Hall.

Tasks

Michael to approach Val Briggs about the Sam Onions book

Michael to speak to Nottingham Trust Headquarters

Michael to rough out headings for the draft plan

Ed / Luke – to draft out vision statement