

Neighbourhood Plan Meeting
Monday, 25th February 2019 - 6.15 p.m.

Minutes

1. Apologies

Sue Kyle

2. Minutes of the previous meeting

All agreed it was a true and accurate record

3. Matters arising

- East Midland Roadshow – waiting feedback from Will
- Questionnaires – have now been analysed and needs to be added to the Neighbourhood Draft
- Finances – Deadline for payments is 31st March, and so we will need to have Darren's invoice before end of March

4. Feedback on the Character Assessment.

- Darren will be able to send the next section by 1st March (Settlement Character Profile). End of March (Settlement and Character Profile Conclusions)

5. Feedback on funding.

- End of grant returns only need to see invoices for items over £1000. Anything less just needs to be noted.
- Luke will help Ed with the next grant application in April to apply for the final money we need. We will need roughly £7,000 to finish the Neighbourhood Plan

6. Feedback on technical survey

- Ed has been chasing the consultants regularly. They said that a draft would be with us by the end of November 2018. They are saying that it just requires a manager to sign off the report. We will ask Locality to chase this up as we are waiting on this information in order to do the next public consultation. This is now holding up the next stage in the process.

7. Feedback on surveying local businesses.

- We have example business survey from Edenthorpe and Carlton.
- We need to tweak the questionnaire to make it appropriate to the parish.
- We have 26 businesses from the phone books and searching online. We had no replies from the Facebook post.
- We will post the questionnaires to the businesses and give them 2-3 weeks to reply, so we can collate the information. We will ask them to return it to the village hall or to Lizzie in Woodbeck.

8. Historic England.

- Mike contacted Mike Tagg who has asked for the application login and password. Mike Tagg will then complete the application. We will continue to liaise with Mike Tagg to keep the application moving forward.

9. Reviewing the latest version (6) of the plan

- Adding Michael Tagg's report to the draft plan as an appendix. Mike is working on this.
- We are working on adding the Rampton Heritage assets to the appendices.
- Bassetlaw are working on their emerging Local Plan

10. List of future tasks

Luke

- Will edit the Local Business Survey
- Replace the Neighbourhood area map in the plan
- Insert the new local plan section
- Draft the housing section along with Bassetlaw District Council
- In the draft plan, there is a section on local green spaces for protection (for community use and for green space, such as Pinder Park, or other assets to the village – can be a visual asset or adds character to the parish).

Ed

- Send out mailshot to businesses
- Contact ACEOM to chase up the Site allocation report

Michael

- Finish the heritage assets appendices
- Include the results of the two questionnaires into the appendices

11. AOB

None

12. Date of next meeting

- 25th March 2019 – 6:15pm