

**Rampton & Woodbeck**  
**Neighbourhood Plan Steering Group**

**- Meeting Minutes -**

**Tuesday 4<sup>th</sup> September 2018 – 19:00 – Rampton Village Hall**

**Present:** Lizzie Copeland, Michael Ferriter, Martin Cree, Ed Knox, Muriel Arden, Sue Kyle

1. Apologies
  - Luke Brown, Will Wilson
  
2. Minutes of the previous meeting
  - Agreed that the August meeting minutes were a true and accurate record.
  
3. Matters arising
  - All the sites are now mapped – thanks Luke.
  - We have now set the dates for the public consultation:  
Saturday 29<sup>th</sup> September in Rampton 11am-4pm. (Neighbourhood Planning Committee members to set up at 10am.)  
Tuesday 2<sup>nd</sup> October in Woodbeck 5:30pm-8pm
  - The old website has been shut down. The previous meeting agendas and meeting minutes have been uploaded up onto the new website [www.ramptonandwoodbeck-pc.gov.uk](http://www.ramptonandwoodbeck-pc.gov.uk)
  - Bassetlaw Museum have no maps but do have photographs that we can access.
  - Head of PR at Nottinghamshire Healthcare Trust have approved photographs that we can use.
  - Luke's report has been entered into the Draft Neighbourhood Plan.
  - Michael mentioned the CIL money from any future development and where it should be allocated. Ed said there were constraints set out in law that the Parish Council can only use the CIL money for a list of things. It was also noted that there are potential constraints about using the money inside the hospital area due to it being public land although CIL money could be used towards traffic calming on Retford Road for example, which would still benefit Woodbeck residents.
  
4. Public consultation in September
  - Contents e.g. explanatory text, maps, diagrams etc
    - We have maps printed ready to show.
    - Michael has the information of the last questionnaire that was printed in Roundabout which we can reproduce for the Consultation.
  - Materials e.g. display boards, signs etc
    - Luke and Will will provide the display boards.
  - Advertising the event
    - We have the banners which we will put up in Rampton and Woodbeck
    - Road signs if possible.

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- Luke's presentation
    - Luke to email something to Michael asap as a draft so that we can check and change anything as required.
  - Staffing
    - Saturday 29<sup>th</sup> September at Rampton
      - Michael, Mue, Lizzie, Martin, Ed is available if needed.
    - Tuesday 2<sup>nd</sup> October at Woodbeck
      - Martin, Michael, Ed
  - Feedback from attendees
    - Ask attendees if they still agree with the initial results from the first survey
    - Michael will produce a new survey which will requestion the public attendees
5. Visit by Darren Carroll
- Darren will be attending on Wednesday 19<sup>th</sup> September at 1pm to do the assessment of Rampton and Woodbeck.
  - He will then meet and discuss the findings on Thursday 20<sup>th</sup> September – provisionally at 10am.
6. Feedback on funding
- Feedback on Funding – still waiting on Lottery Funding (we are 6<sup>th</sup> week out of 10 to find out).
  - There is still some money in the original budget for things as required.
7. Attendance at update event on changes in planning rules
- Will emailed Michael regarding an event at Worksop Town Hall regarding updates to the new National Planning Policy Framework.
    - Thursday 20<sup>th</sup> 2-4pm
    - Fri 21<sup>st</sup> 2-4pm
    - Mon 24<sup>th</sup> 11-1pm
8. Updates to the Plan document
- Draft was included with the agenda. It has been updated with the section that Luke sent to Michael on Green Infrastructure and the Natural Environment. We will look at this update in the next meeting.
9. AOB
- Technical surveyor will be visiting Rampton and Woodbeck – date to be advised
  - Is there any requirement for land to be designated with a status other than land for residential development? Ed to email Luke and check.

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10. Date of next meeting.

- Tuesday 9<sup>th</sup> October – **7:30pm** – Rampton Village Hall