



**Draft Minutes of the meeting of Rampton & Woodbeck Parish Council
held on the 10th January 2022 at 7pm
at Rampton Village Hall**

Members and Officers present:

Councillors: S Kyle (chair), G Dinsdale (vice), J Lancaster, L Dinsdale, L Cobb, D Eddy, S Claypole

Clerk and Responsible Finance Officer: C Challener

County Councillor: None present

District Councillor: A Coultate

Members of the Public: 1

633. Welcome

The Chairman opened the meeting, introduced, and welcomed the new Clerk.

634. Apologies

None

635. Declarations of Interest

None received.

636. Lottery Draw

December: 75,46,109,37,16,29

January: 24,92,52,73,40,31

February: 52,94,87,84,3,50

It was **resolved** that the lottery draw would be drawn 1 month in advance, the results published on social media and in the event of future lockdowns a random number generator software algorithm would be used to ensure that the draws continued in a timely manner.

637. Meeting adjourned for Public Discussion – 15 minutes

A resident reports a number of potholes on various roads, the resident has reported this to Notts County Council via their on-line portal.

The resident raises the village Christmas tree lights which they perceived to be poorly lit due to having used solar lighting, they suggest for next year a live tree is purchased as a cost saving.

This is **noted** for discussion at next ordinary Parish Council meeting.

638. District and Borough Councillor Reports

Cllr A Coultrate gives an update of district matters to council:

There is a live consultation running on Planning enforcement.

Invites have been sent to the Parish Council inviting them to a discussion on Cottam power plant.

The Bassetlaw District Council Local Plan is in its final stages.

Cllr Coultrate has called for a vote of no confidence in Bassetlaw District Council leadership in relation to the levelling up bid.



639. Minutes

It was **resolved** that the minutes of the meeting held on 8th November 2021 were taken as read, approved, and signed by the Chairman as an accurate record subject to the following changes as detailed:

“619. Public Session

A member of the public raises a query in relation to the receipt of Remembrance flags. It was confirmed by the Parish Council that this was not a Parish Council initiative and that the Parish Council, along with the resident raising the query, would enquire further into the matter. “

640. Councillor Vacancy

Sue Claypole introduces herself to the Parish Council and formally registers her interest in the vacant position. Following discussions, the Parish Council unanimously vote Sue Claypole into the position of Parish Councillor.

641. Councillor Reports

None

642. Planning applications, determinations, and consultations

Variation of Condition 46 of Planning Permission 1/13/01359/CDM to defer the submission of a restoration and aftercare strategy for the former ash disposal site until 25th December 2025 to allow an extended period of time for the wider redevelopment of the Cottam Power Station site to be fully considered.

- The Parish Council discuss the merits/demerits of the proposal and **resolve** to make **no comment** on the application.

BDC Planning Enforcement consultation.

- The Parish Council discuss the merits/demerits of the proposal and **resolve** to **support** the paper.

Clr S Kyle asks the clerk to invite Cottam and West Burton Solar Projects to the next meeting for an update and forum for questions to be asked.

643. Finance

The bank reconciliation for the quarter is reviewed by the Parish Council and signed off by the council for the period.

The clerk advises that Unity Bank currently have staffing issues believed to be related to Illness, and operating hours have been reduced. Their customer service has been vastly impaired, with long call/response waiting times which has resulted in disruption to normal banking processes. It is **noted** that the Bank arrangements are to be reviewed again in March.

Council requests that the clerk purchases copies of the book ‘The Good Councillor guide’ It is **resolved** that the clerk will purchase copies under the training budget.

It is **resolved** that a new councillor training course is to be purchased for Clr S Claypole from the training budget.

Income for the Month:

Interest	£ 2.18
Unity Current Energy Study Grant	£ 79.92
Village hall Income	£ 16.00
Other Rental Income	£ 1,229.93

Mrs. Claire Challener – Proper Officer and Responsible Finance Officer, Tel. 07471 877504

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Circulation: C. Clr J Ogle, D. Clr A Coultate, Chair S Kyle, Vice G Dinsdale , Clrs: D Eddy, L Dinsdale, L Cobb, J Lancaster



Expenditure for the Month:

WIFI & Phone Village Hall	£ (32.65)
Grass Cutting Grass & Hedge Cutting	£ (360.00)
Grass Cutting Grass & Hedge Cutting	£ (68.00)
NALC Prof Fees & Subscriptions	£ (16.80)
NALC Prof Fees & Subscriptions	£ (35.00)
Village Maintenance costs	£ (60.00)
Energy Village Hall	£ (18.62)
Reimbursement of Locum Expenses Costs	£ (133.64)
SUTTON SOLUTIONS Village Hall	£ (10.08)
SUTTON SOLUTIONS Village Hall	£ (42.00)
LINDUM FIRE Village Hall	£ (63.60)
LINDUM FIRE Village Hall	£ (53.44)
Music Licence Village Hall	£ (309.46)
Christmas Trees	£ (264.00)
Administration Costs	£ (67.44)
Bank Service Charge	£ (18.00)

The 2022 Budget is reviewed and agreed.

The Precept rate for 2022 -2023 are discussed in depth and **resolved** to be set at £44,477 an increase of 5%.

It is **resolved** that the RFO is to be added as bank signatory and sole service administrator on all Parish Council Bank accounts.

Bassetlaw District Council have confirmed Community Infrastructure Levy money for the year of £4283.03.

Cllr S Kyle proposes to earmark CIL money to be spent on project(s) within Woodbeck, suggesting a memorial/reflection garden. Following discussion, it is **resolved** to earmark the money to Woodbeck projects. Cllr S Kyle to progress the initial stages of the suggested project with the relevant authorities.

It is **resolved** to make payments, including those outstanding from previous months to the lottery winners from the Parish Council's account then reimbursing the Parish Council's bank once access is granted to the lottery bank account.

All other payments are **resolved** for the month.

644. Village Hall

It is **resolved** that the Dyson in the first instance is to be refurbished and if not repairable then a new one purchased. £250 is earmarked.

It is **resolved** to purchase a PIR outside light and contract an electrician for the works, money is earmarked at £200.

The access to the hall is reviewed by the Parish Council and it is **resolved** to purchase a new store-bought ramp at £200. Cllr G Dinsdale to confirm requirements.



The Village Hall hire agreement is discussed in relation to COVID guidelines. It is **resolved** that a statement be included within the agreement directing users to check the latest government guidelines and a poster displayed to the same effect on a notice board.

It is **resolved** that not-for-profit community events/committees can apply for Parish Council Lottery funding for hire of the village hall. Upon application this will be reviewed at the discretion of its merit and determined at the proceeding Parish Council meeting.

It is **noted** that Village Hall rates and uses are to be formally reviewed and agreed at a future meeting.

645. **Local Community Fund**

The Parish Council in principle agree to progress an application for the Local Community Fund for use at Pinder Park:

To extend the path around the park, for scooter/bike riding.

Big mound of grass

Football goals

Dens/shade

The clerk advises that the grant is matched fund, with various application points throughout the year. County Councillor buy in is needed to endorse the application.

Cllr L Cobb to further investigate for progression.

646. **Speeding**

The following roads are suggested as locations for mobile speed cameras:

- Outside Rampton school as a priority
- Either end of the entrance to Woodbeck village.

Cllr L Cobb raises with Cllr Coultrate the issue bus fees for the school run, which is resulting in parents choosing to drive the short journey and general car congestion on the road. Cllr A Coultrate advises to direct the query of cars and parking to the County Councillor Notts County Council in the first instance.

647. **Queen's Jubilee**

The Woodland Trust has awarded 105 Trees/hedge Wildlife Trees to the Parish Council, to be delivered prior to the 18th March. The trees are to be planted in Pinder Park. Cllr L Cobb to contact the school in the first instance to see if they would be interested in helping with the planting, should this not be feasible, a working party is to be formed with community engagement, planting the trees out on the 19th March. The trees to be registered with the Queens Green Canopy scheme once planted.

A Queens Jubilee community event is agreed in principle, further discussion is adjourned for the next meeting.

648. **Lone Working Policy**

It is **resolved** to adopt the proposed Lone Working Policy.

Cllr D Eddy & Cllr Dinsdale to risk assess both of the warden roles and provide a copy to the clerk for document retention.

£500 is earmarked towards H&S equipment and any means of communication required, spend to be approved at the clerk's discretion and upon completion of risk assessments and thereafter as determined as required. Spend to be reviewed as incurred at the proceeding parish council meeting, and the spend level agreed ongoing in accordance to budgetary requirement and thereafter set annually.



Clerk to ascertain communication requirements with the Village Warden.

649. **Communication and social media**

It is **resolved** that a Parish Council profile be created for social media communication. The clerk is to manage the profile. The profile will not to be used for general responses to the public in the open forum.

The clerk to be made admin to the Village Hall social media page with Cllr S Kyle as back up admin.

It is **resolved** that the Village Hall email account is to be cancelled and email correspondence directed through the clerk's account.

650. **Confidential Business**

Public Bodies (Admission to Meetings) Act 1960.

It is **resolved** that in view of the confidential nature of the business about to be transacted, the press and the public be excluded for the remainder of the meeting.

The next Ordinary Meeting of the Parish Council will be 14th March 2022