



The Annual Parish Meeting held on Monday 9th May 2022 at 7:00pm at Woodbeck Mike Harris Centre Woodbeck.

17. **Welcome**

The Parish Council Chairman welcomes all to the meeting.

18. **Parish Council Chairmans report**

The chair gives the annual report.

19. **Any other reports**

Cllr J Lancaster gives the Diana Eyre's Charity annual report:

- Grants awarded to 12 applicants and financial assistance provided to Rampton Primary School.
- Income for the year reported as £8.7k, and expenditure £8.4k

20. **Public session – open meeting for members of the public and residents**

A resident asks the Parish Council to consider a 5 metre path around the field neighbouring Pinder Park to be designated for dog walks.

A resident questions whether the standard of cleaning at the Village Hall is deemed as satisfactory.

21. **Next meeting**

May 2023.



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22. **Declarations of Interest**

None declared.

23. **Election of Chair**

Sue Kyle is nominated and elected as Chair.

24. **Election of Vice Chair**

Gary Dinsdale is nominated and elected as Vice Chair.

25. **Confirmation of the accuracy of the minutes of the last Annual Meeting of the Council**

The minutes of the last annual meeting are signed as true and as an accurate recording of proceedings.

26. **Review of delegation arrangements to committees, sub-committees, staff and other local authorities;**

HR Committee: Cllrs: S Kyle, L Cobb, L Dinsdale reserve: G Dinsdale

Diane Eyres: Cllr J Lancaster

Moor Pools Charity: Cllrs: all Cllrs

27. **Review of the terms of reference for committees;**

The terms of reference for all committees are reviewed and re-adopted for the year.

28. **Review and adoption of appropriate Code of Conduct, Standing Orders and Financial Regulations;**

The policies are reviewed and re-adopted for the year.

29. **Review of inventory of land and other assets including buildings and office equipment;**

Inventories are reviewed, the new Lawn mower is to be added and all lists are re-adopted for the year.

30. **Review of the Council's and/or staff subscriptions to other bodies;**

The NALC, SLCC and RCAN subscriptions are all agreed to be reviewed.

31. **Review of the Council's complaints procedure;**

The policy is reviewed and readopted for the year.



32. **Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (see also standing orders 11, 20 and 21);**
The policy is reviewed and readopted for the year.
33. **Review of the Council's policy for dealing with donations;**
The policy is reviewed and adopted for the year.
34. **Review of the Council's policy for dealing with the press/media;**
The policy is reviewed and readopted for the year.
35. **Review of the Council's employment policies and procedures;**
The policy is reviewed and readopted for the year with on-going actions to be addressed via the HR Committee.
36. **Determining the time and place of ordinary meetings of the Parish Council for the year.**
Meeting dates agreed on the second Monday of the month, excluding August, December and February.



**Draft Minutes of the meeting of Rampton & Woodbeck Parish Council
held on the 9th May 2022 proceeding the Annual Parish Council meeting
at Mike Harris Centre Woodbeck**

Members and Officers present

Councillors: S Kyle (chair) G Dinsdale (vice), L Dinsdale, L Cobb, J Lancaster, S Claypole

Clerk and Responsible Finance Officer: C Challener

County Councillor: None present

District Councillor: None present

Members of the Public: 1

37. Welcome

The Chairman opens the meeting and welcomes all.

38. Apologies

None

39. Declarations of Interest

None received.

40. Lottery Draw

32, 4, 21, 105, 51, 86

41. Meeting adjourned for Public Discussion – 15 minutes

A resident question's the line management of a member of staff. Cllr Dinsdale provides an explanation.

They ask whether the section of land opposite Torksey Street could be maintained by the village warden.

42. District and Borough Councillor Reports

None

43. Minutes

It was **resolved** that the minutes of the meeting of the previous meeting were taken as read, approved and signed by the Chairman as an accurate record of proceedings.

44. Councillor Reports

a) It is **determined** to purchase signs to deter Dog fouling at the land rear of the village hall.

Clerk to purchase x2 'No Dog' rigid signs, £50 earmarked.

b) Cllr S Kyle provides an update on the Woodbeck Hospital and Community forum, newsletter and new inbox system.

It is agreed that Cllr L Dinsdale will address responsibilities of H&S matters at the Woodbeck Playpark with the trust.

45. Planning applications, determinations, and consultations

None

Mrs. Claire Challener – Proper Officer and Responsible Finance Officer, Tel. 07471 877504

e-mail: clerk@ramptonandwoodbeck-pc.gov.uk Website: <https://www.ramptonandwoodbeck-pc.gov.uk>

Circulation: C. Cllr J Ogle, D. Cllr A Coultate, Chair S Kyle, Vice G Dinsdale, Cllrs: L Dinsdale, L Cobb, J Lancaster.

Signed _____

Date _____



46. Finance

The bank reconciliation for the month is reviewed by the Parish Council and signed off by the council for the period.

Income for the Month:

Village hall Income	£288.00
Land Rental Income	£357.50
Precepts	£22,777.00

Expenditure for the Month:

WIFI & Phone	Village Hall	£32.65
Grass Cutting	Grass & Hedge Cutting	£360.00
Grass Cutting	Grass & Hedge Cutting	£68.00
Energy	Village Hall	£38.62
Music licence	Village Hall	£324.17
ICO		£35.00
Insurance	Subs	£142.80

The following amounts are resolved for payment for the current month.

ACER - Grass cuts/ Strimming	£428.00
Vodafone	£35.18
Energy	£37.20
Petrol Mower	£10.00

47. Queens Jubilee

CLlr L Dinsdale provides an update on events over the next few weeks leading to the Jubilee weekend. Information to be published on social media, and door drop leaflet costs to be ascertained from the publisher. All proceeds made from the event to go towards the 'west window church fund raiser'.

48. Village Hall Matters

- It is determined not to facilitate food stalls in the car park for sales to residents due to the costs associated with having the hall open. Food Stalls with generators will be considered on Pinder Park, CLlr S Kyle to contact the pizza vendor at Woodbeck.
- It is **resolved** to repair the Dyson via the contractor at £75.00.
- It is **resolved** to purchase oil for the oil tank, service and purge if required. Money is earmarked for progression at £1.5k. CLlr Dinsdale suggests reviewing requirements at the next meeting, suggesting a timed thermostat, or SMART metre and later progressing with an alternative energy supply.

49. Trim Trail

The decision to determine whether to repair, replace or remove the trim trail in Pinder Park due to rotting wood is adjourned until after the RoSPA report is received. CLlr Dinsdale to visit the site to ascertain severity of the issue.



50. **How to contact the Council awareness**

It is determined the appropriate means of contacting the council is through the clerks email address and through the clerks telephone number during working hours. Information to be pinned to the social media pages. Information to include who to contact for:

- Village Hall bookings
- Village Hall Emergencies
- Council queries
- General queries

51. **Confidential Business**

Public Bodies (Admission to Meetings) Act 1960.

It is **resolved** that in view of the confidential nature of the business about to be transacted, the press and the public be excluded for the remainder of the meeting.

The next Ordinary Meeting of the Parish Council will be June 13th 2022