



The Annual Parish Meeting will be held on Monday 9<sup>th</sup> May 2022 at 7:00pm at Woodbeck Mike Harris Centre .

## Agenda

- Welcome
- Parish Council Chairmans report
- Any other reports
- Public session – open meeting for members of the public and residents
- Next meeting – May 2023.



- The Annual Parish Council Meeting will be held on Monday 9<sup>th</sup> May 2022 proceeding the Annual Parish Meeting at Woodbeck Mike Harris Centre .

## Agenda

- Declarations of Interest
- Election of Chair
- Election of Vice Chair
- Confirmation of the accuracy of the minutes of the last Annual Meeting of the Council;
- Review of delegation arrangements to committees, sub-committees, staff and other local authorities;
- Review of the terms of reference for committees;
- Appointment of members to existing committees;
- Review and adoption of appropriate Code of Conduct, Standing Orders and Financial Regulations;
- Review of inventory of land and other assets including buildings and office equipment;
- Review of the Council's and/or staff subscriptions to other bodies;
- Review of the Council's complaints procedure;
- Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (see also standing orders 11, 20 and 21);
- Review of the Council's policy for dealing with donations;
- Review of the Council's policy for dealing with the press/media;
- Review of the Council's employment policies and procedures;
- Determining the time and place of ordinary meetings of the Parish Council for the year.

Mrs. Claire Challener – Proper Officer and Responsible Finance Officer, Tel. 07471 877504

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Circulation: C. Cllr J Ogle, D. Cllr A Coultate, Chair S Kyle, Vice G Dinsdale , Cllrs: D Eddy, L Dinsdale, L Cobb, J Lancaster, S Claypole

This is a public meeting and under the Openness of Local Government Bodies Regulations 2014 the meeting may be filmed, photographed, or recorded.



The next Ordinary meeting of the Parish Council will be held on Monday 9<sup>th</sup> May 2022 proceeding the APCM at Woodbeck Mike Harris centre .

### **Lottery Draw**

To draw the lottery results.

1. **Welcome**  
The Chairman to open the meeting.
2. **Apologies**  
To receive apologies for absence and acceptance.
3. **Declarations of Interest**  
To receive any declarations of interest.
4. **Meeting adjourned for Public Discussion** – 10 minutes session (max 2 mins per person)  
Members of the public to ask questions or make observations to the Council.
5. **District and Borough Councillor Reports**  
To receive District and Borough Councillors' reports.
6. **Minutes**  
To approve and sign the minutes of the previous ordinary Parish Council meeting.
7. **Councillor Reports**  
To receive any Councillor reports.
  - a) To determine whether to purchase signs to deter Dog fouling at the land rear of the village hall. (Cllr L Dinsdale)
  - b) Woodbeck Hospital and Community update and briefing (Cllr Kyle)
8. **Planning applications, determinations and consultations**
  - a) To consider and determine the response to any other planning applications received.

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9. **Finance**

- a) To review and sign off the Bank Reconciliation for the month.
- b) To approve the following other payments.

10. **Queens Jubilee**

Queens Jubilee Event update.

11. **Village Hall Matters**

- a) To determine whether to facilitate food stalls in the car park for sales to resident.
- b) To determine whether to repair or replace the Dyson Hoover battery.
- c) To resolve to purchase 1500ltrs of oil for the village hall and to reprime the tank system. £1k

12. **Trim Trail**

To determine whether to repair, replace or remove the trim trail in Pinder Park due to rotting wood.

13. **How to contact the Council awareness**

To determine the appropriate means of contacting the council, the hours and the marketing of the information.

14. **Confidential Business**

Public Bodies (Admission to Meetings) Act 1960

To resolve that in view of the confidential nature of the business about to be transacted, the press and the public be excluded for the remainder of the meeting.

- a) Confidential discussion.